

**MINUTES
TOWN OF WINDSOR
PARKS AND RECREATION COMMISSION**

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

**Wednesday, January 12, 2011
6:00 p.m.**

1. CALL TO ORDER

Chair Holman called to order a meeting of the Windsor Parks and Recreation Commission at 6:00 p.m.

2. COMMISSION ROLL CALL

Present at roll call were Chair Holman, Vice Chair Cain, Commissioners Brown, Meza, Torres, and Youth Commissioners Mudgett and Winter

Staff present included Parks and Recreation Director Donna Legge, Recreation Manager Jon Davis, Recreation Program Supervisor Cindy Toms and Recording Secretary Jeannie Mitchell.

3. PLEDGE OF ALLEGIANCE

Commissioner Brown led the Pledge of Allegiance.

4. APPROVAL OF MINUTES

5/0 vote. By motion, the minutes of the meeting of December 8, 2010 were approved as submitted.

5. CONFLICT OF INTEREST DECLARATION

None.

6. CITIZEN PUBLIC APPEARANCE

None.

7. REGULAR CALENDAR

7.1 Windsor Education Foundation (The WE Foundation)

Parks and Recreation Director Donna Legge introduced Bonnie Jean Shelton, President of the Windsor Education Foundation, who gave a presentation on the history and activities of the Foundation. She was accompanied by Board Member Ken Flinn and WHS student Jakob Christensen who each commented. The Commission viewed a student-produced video that presented the Foundation's Dollar-a-Day Program.

7.2 Dog Park Association of Windsor

Recreation Manager Jon Davis introduced Jennifer Capuano, Secretary of the Dog Park Association of Windsor (DPAW). Ms. Capuano gave a presentation on the newly formed non-profit group and presented ideas for improvement to the Pleasant Oak Park Dog Park. Ms. Capuano responded to questions from the Commission.

George Horwedel, a Windsor resident, offered suggestions to reduce the cost of the dog park improvements.

7.3 Town of Windsor Middle School Recreation Program

Recreation Program Supervisor Cindy Toms gave a presentation on the Town's recreation programs for middle school students which include the Youth Action Team, Teen Extreme, Sports Tournaments and Teen Camp.

7.4 2011 Commission Meeting Calendar

5/0 vote. By motion, the Commission approved the 2011 Parks and Recreation Commission meeting calendar which comprises the second Wednesday of each calendar month with the exception of the March meeting which will be a Special Meeting on Monday, March 14, 2011.

8. COMMISSIONERS' REPORTS

Vice Chair Cain reported from the *Summer Nights on the Green* band selection committee that negotiations with several bands are proceeding. He mentioned that the committee had made contact with representatives of Radio Lazer 107.1 FM who may be a resource for Latino bands.

Commissioner Torres has received the prestigious Community Service award from Sonoma County Regional Parks.

Commissioner Meza attended the swearing in of Supervisor Mike McGuire and commented that he is a "true supporter" of Windsor. The Commissioner expressed appreciation for his time spent on the Commission.

Chair Holman expressed appreciation for her experience with the Commission and for the staff who has supported Parks and Recreation and the Commission and for the individual Commissioners with whom she has served.

Youth Commissioner Mudgett announced the Windsor High School "Cultural Endeavors" program taking place at the end of the week.

Youth Commissioner Winter reported having enjoyed assisting with the youth crafts at the Town's Holiday Celebration in December. She announced a canned food drive sponsored by the varsity cheer team which she is spearheading.

9. PARKS AND RECREATION DIRECTOR'S REPORT

Parks and Recreation Director Legge shared items of interest as well as updates on Town Council actions.

10. FUTURE AGENDA ITEMS

- Recreation Program Informational Presentations
- Non-profit Presentations
- Parks, Facilities and Streetscape Report (Feb)
- Commission Reorganization (Feb)
- Police Activity in the Parks (Feb)
- Windsor Day Parade Participation (March)
- Alternative Fund Development Program
- Summary of FY 2011-2013 Budget

11. ADJOURNMENT

The meeting adjourned at 7:15 p.m. to a Regular Meeting of the Parks and Recreation Commission scheduled for Wednesday, February 9, 2011 at 6:00 p.m. at Windsor Town Hall Council Chambers, 9291 Old Redwood Highway, Building 400, Windsor.

Minutes prepared by: Jeannie Mitchell

Minutes approved: