

A G E N D A

JOINT TOWN COUNCIL, REDEVELOPMENT AGENCY, AND WINDSOR WATER DISTRICT MEETING

Wednesday, February 16, 2011
Regular Session - 6:00 p.m.

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

(For further information please call Town Hall: 838-1000)

In compliance with the Americans with Disabilities Act, if you need special assistance to attend or participate in a Town Council meeting, please contact the Town Clerk's office at 838-5311. Notification at least 48 hours prior to the meeting will assist Town staff in assuring that reasonable accommodations are made to provide accessibility to the meeting.

As a public service to the community, Town Council meetings are televised on Comcast Cable Channel 27, on AT&T U-verse Channel 99 and via live webcast at <http://www.ci.windsor.ca.us/media/media.aspx> on day of meeting.

Town Council Agenda staff reports are now available on the Town's web site (www.townofwindsor.com). If an Agenda item has not been highlighted, no written report is available. (Please note that some of these reports may be large documents requiring a long loading time.)

SB 343 - Documents related to Open Session Agendas

Any writings or documents provided to a majority of the Town Council/Redevelopment Agency/Windsor Water District regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public review in the Town Clerk's Office located at 9291 Old Redwood Highway, Building 400, Windsor, during normal business hours, and on the Town's website at www.townofwindsor.com.

If the supplemental materials are made available to the members of the Town Council/Redevelopment Agency/Windsor Water District at the meeting, a copy will be available for public review at the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400, Windsor, CA 95492.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

Announcement – Please turn off all pagers, cellular telephones and all other communication devices upon entering the Council Chambers because of electrical interference with the sound recording and TV projection systems.

1. CALL TO ORDER

Call to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District.

2. COUNCIL ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PRESENTATION(S)/PROCLAMATION(S)

4.1 [Mayor's Certificates of Appreciation to Outgoing Commissioners.](#)

5. ANNOUNCEMENTS

- a. Upcoming Town Events
- b. One Cool Green Thing

6. CONFLICT OF INTEREST DECLARATION

7. CHANGES TO THE AGENDA

8. CITIZEN PUBLIC COMMENT

Any citizen wishing to speak to the Council on any Consent Calendar item or any item *not listed* on the agenda may do so at this time. Pursuant to the Brown Act, the Council is not allowed to consider issues or take action on any item not listed on the agenda during this period. Each Citizen Public Comment is normally restricted to three (3) minutes in length and must be spoken into the microphone from the podium.

If you wish to speak on a Consent Calendar item, please notify the Mayor during Citizen Public Comment.

9. CONSENT CALENDAR

Consent Calendar items are viewed as routine in nature or require little or no further discussion by the Council, public or applicant.

9.1 [Check Register No. 447](#)

By motion, approve disbursements in the amount of \$2,817,025.14.

9.2 [Approval of Minutes](#)

By motion, approve the minutes of the regular meeting of January 19, 2011 and the Special Joint Town Council and Windsor Redevelopment Agency meeting of January 19, 2011.

- 9.3** [Adopt a Resolution Appointing the Engineer of Work as part of Fiscal Year 2011-12 Annual Proceedings for Two Windsor Landscaping and Lighting Assessment Districts](#)
- a. Adopt a resolution appointing the Engineer of Work and directing preparation and filing of the Annual Engineer's Report for the Windsor Landscaping and Lighting Special Assessment District (LLAD-1) for Fiscal Year 2011/2012, pursuant to the Landscaping and Lighting Act of 1972.
 - b. Adopt a resolution appointing the Engineer of Work and directing preparation and filing of the Annual Engineer's Report for the Windsor Landscaping and Lighting Assessment District No. 2 (LLAD-2) for Fiscal Year 2011/2012, pursuant to the Landscaping and Lighting Act of 1972.
- 9.4** [Approve an Amendment to the Professional Services Agreement with Marlene Demery for Public Works Project Management Services and authorize the Town Manager to execute on behalf of the Town](#)
- By motion, approve an amendment to the Professional Services Agreement with Marlene F. Demery, P.E. in an amount not to exceed \$70,000 for Public Works Project Management Services and authorize the Town Manager to execute the amendment on behalf of the Town.
- 9.5** [Acceptance of Work for the 444 Windsor River Road Demolition Project](#)
- Adopt a resolution accepting the contract work performed by DAMA Construction Inc., for the 444 Windsor River Road Demolition project and directing the Town Clerk to record a Notice of Completion.
- 9.6** [Award of Construction Contract for Old Redwood Highway Hazardous Tree Mitigation Work](#)
- a. By motion, approve an agreement to Tree Pro Professional Tree Care in the amount not to exceed \$19,500 for hazard mitigation tree pruning and/or removal as needed of five eucalyptus trees located in the public right of way at 6485 Old Redwood Highway;
 - b. Adopt a resolution amending the FY 2010-2011 budget (Amendment 21-11), to appropriate funds to contract Tree Pro Professional Tree Care to complete the hazardous eucalyptus tree mitigation work in the amount of \$22,425 from the General Fund Unappropriated Fund Balance.
- 10. PUBLIC HEARING – None.**

11. REGULAR CALENDAR

Those matters requiring discussion and/or action by the Council will be heard at this time. Regular Calendar items will be taken up and acted upon separately.

11.1 Petaluma Ecumenical Properties (PEP Housing) Proposal to Complete Town Green Village Buildings R & S as Affordable Senior Housing

- a. Receive a presentation from PEP Housing related to the conversion of Town Green Village Project Buildings R & S to affordable senior residential housing.
- b. Make no funding commitments per the Town Council's motion of January 5, 2011 and postpone consideration until a long-term financial strategy for RDA Housing is presented on April 6, 2011.

11.2 Townwide Wayfinding Signage Master Plan

By motion, approve Townwide Wayfinding Signage Master Plan and provide direction to Town staff on implementation of the Master Plan.

11.3 Introduction of an Ordinance Amending Title IV Article 7 to Establish Radar Enforceable Speed Limits

Introduce, by title only, an Ordinance amending Title IV Article 7 of the Town of Windsor Municipal Code, pertaining to speed limits.

11.4 Windsor Healthcare Assessment Project

Review information regarding the Windsor Healthcare Assessment Project and provide staff direction.

11.5 Greenhouse Gas Reduction Plan Amendment / Efficiency Report

Adopt a resolution authorizing an amendment to the Greenhouse Gas (GHG) Reduction Plan for municipal operations.

12. FEDERAL, STATE OR LOCAL LEGISLATION

Discussion and/or action on proposed legislation or issues

12.1 League of California Cities

Activities, Actions or Recommendations on behalf of Cities.

12.2 Sonoma County Mayors' and Councilmembers' Association Update

- a. Legislative Committee Update
- b. Discussion of Upcoming Association Meeting Agendas or Issues – **Requested and/or Suggested Program Speakers and Topics for the 2011 Sonoma County Mayors' and Councilmembers' Association (SCM&CA) Meetings**

Provide direction to staff on requested and/or suggested program speakers and topics for the 2011 Sonoma County Mayors' and Councilmembers' Association meetings.

- c. Miscellaneous Issues

13. MAYOR'S & COUNCILMEMBERS' REPORTS

13.1 Individual Councilmember Reports and Comments

13.2 Reports on Meetings/Conferences

13.3 Reports from Councilmembers on activities of miscellaneous agencies.

13.4 Requests for Future Council Agenda Items

14. TOWN MANAGER'S REPORT (ORAL REPORT)

15. ADJOURNMENT

Adjourn to the next regular Council meeting scheduled for Wednesday, March 2, 2011, in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.