

MINUTES
TOWN OF WINDSOR
PARKS AND RECREATION COMMISSION

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

Wednesday, February 9, 2011
6:00 p.m.

1. CALL TO ORDER

Commissioner Holman called to order a meeting of the Windsor Parks and Recreation Commission at 6:00 p.m.

2. INTRODUCTION OF AND ADMINISTRATION OF OATH OF OFFICE TO NEW COMMISSIONERS

Deputy Town Clerk Jeannie Mitchell administered the oath of office to newly re-appointed Commissioner David Brown and to newly appointed Commissioner Clayton Mitchell and Commissioner Carlo Piscitello. The Commissioners introduced themselves.

3. COMMISSION ROLL CALL

Present at roll call were Vice Chair Cain, Commissioners Brown, Mitchell, Piscitello and Torres and Youth Commissioners Mudgett and Winter.

Staff present were Parks and Recreation Director Donna Legge, Recreation Manager Jon Davis and Recording Secretary Jeannie Mitchell.

4. PLEDGE OF ALLEGIANCE

Youth Commissioner Mudgett led the Pledge of Allegiance.

5. APPROVAL OF MINUTES

5/0 Vote By motion, approved the minutes of the meeting of the Parks and Recreation Commission of January 12, 2011.

6. REORGANIZATION OF THE PARKS AND RECREATION COMMISSION

6.1 Election of Chair

It was moved by Commissioner Torres and seconded by Commissioner Brown that Vice Chair Cain be elected chair of the Parks & Recreation Commission. Motion passed 5/0.

6.2 Election of Vice Chair

It was moved by Chair Cain and seconded by Commissioner Brown that Commissioner Torres be elected Vice Chair of the Parks & Recreation Commission. Motion passed 5/0.

7. CONFLICT OF INTEREST DECLARATION

None

8. CITIZEN PUBLIC APPEARANCE

None

9. REGULAR CALENDAR

9.1 Police Activity in the Parks

Town of Windsor Police Chief Chris Spallino reported on Windsor Police Department calls for service in Windsor parks for the period of January 1, 2010 to February 5, 2011. The Commissioners asked questions of the Chief.

9.2 Non-profit Organization Presentation by Windsor Baseball

Recreation Manager Jon Davis introduced Marianne Alexander and Lori Penning who gave a presentation to the Commission on Windsor Baseball. They touched on its history including the transition from Little League to Cal Ripken League.

9.3 Recreation Division Operations Overview

Recreation Division Manager Jon Davis highlighted the staff members in the Recreation Division of the Town's Parks and Recreation Department and described their roles and responsibilities. He concluded by describing the recreation programs presented by the Town.

10. COMMISSIONERS' REPORTS AND COMMENTS

Youth Commissioner Winter reported on the end of wrestling and basketball seasons at the high school and on the start up of spring sports at Windsor High School.

Youth Commissioners reported a successful Culture Week in January at the high school.

Commissioner Mitchell introduced himself and gave his background.

Commissioner Brown expressed satisfaction with the weather and recreation programs.

Vice Chair Torres reported that the January 17th, Martin Luther King Day volunteer project in Foothill Park enjoyed a good turnout of 30 people along with Supervisor Mike McGuire. Vice Chair Torres reported on the progress of the Safe Routes to School project in Windsor.

Commissioner Piscitello introduced himself gave some background.

Chair Cain indicated that the Summer Nights on the Green Band Committee is waiting to

hear from one more band to round out this summer's program.

11. PARKS AND RECREATION DIRECTOR'S REPORT

Community Services Director Legge shared items of interest as well as project updates and Council actions.

12. FUTURE AGENDA ITEMS

- Recreation Program Informational Presentation
- Non-profit Organization Presentation
- Windsor Wellness Partnership Presentation (March)
- Parks & Facilities Maintenance Presentation (March)
- Windsor Day Parade Participation (March)
- Review of New Commissioner Handbook (March)
- Assignment of Commissioners to Area of Particular Interest (March)
- CPRS Conference Summary (April)
- FY 2011-2013 Budget Preview (April)
- Alternative Fund Development Update

13. ADJOURNMENT

The meeting adjourned at 7:15 p.m. to a Special Parks and Recreation Commission meeting scheduled for Monday, March 14, 2011 at 4:30 p.m. commencing in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.

Minutes prepared by: Jeannie Mitchell

Minutes approved: