

**MINUTES**  
**JOINT TOWN COUNCIL, REDEVELOPMENT AGENCY,**  
**AND WINDSOR WATER DISTRICT MEETING**

**Wednesday, March 2, 2011**  
**Regular Session - 6:00 p.m.**

**Civic Center Council Chambers**  
**9291 Old Redwood Highway, Building 400**  
**Windsor, CA 95492**

**1. CALL TO ORDER**

Mayor Allen called to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District at 6:05 p.m.

**2. COUNCIL ROLL CALL**

Present at Roll Call were Mayor Allen, Vice Mayor Fudge, and Councilmembers Goble, Salmon and Scholar.

**3. PLEDGE OF ALLEGIANCE**

Councilmember Goble led the Pledge of Allegiance.

**4. PRESENTATION(S)/PROCLAMATION(S)**

**4.1 Mayor's Certificates of Appreciation to Teachers and Students of the Vineyard Academy, Windsor High School ROP Culinary Arts Department.**

Mayor Allen presented Mayor's Certificates of Appreciation to Teachers and Students of the Vineyard Academy, Windsor High School ROP Culinary Arts Department.

**4.1 Mayors Certificates of Appreciation to WHS Vineyard Academy for 2-10-11 M and C Dinner**

**4.2 Presentation by Gina Bartlett, Center for Collaborative Policy, regarding the Santa Rosa Plain Groundwater Management Plan.**

Acting Assistant Town Engineer Scott introduced Gina Bartlett with the Center for Collaborative Policy.

Gina Bartlett, Center for Collaborative Policy, discussed the Santa Rosa Plain Groundwater Planning Steering Committee recommendation and its efforts.

5. **ANNOUNCEMENTS**

a. **Upcoming Town Events**

Councilmembers announced various upcoming events.

b. **One Cool Green Thing**

None.

6. **CONFLICT OF INTEREST DECLARATION**

None.

7. **CHANGES TO THE AGENDA**

Councilmember Salmon asked that Item 9.7 (Consider Approval of the Town Council's Strategic Goals and a Proposal from Woznicki Consulting to provide a follow-up strategic planning session to create core values and update the Town's current mission and vision statements) be pulled from the Consent Calendar and discussed immediately after the approval of the Consent Calendar items.

8. **CITIZEN PUBLIC COMMENT**

Marie Ganister, Instructor of the Vineyard Academy, Windsor High School, discussed the need for a stop sign at Windsor Road and Jaguar Lane, noting that it is difficult to exit the high school onto Windsor Road.

David Kahn, President of Windsor High School Boosters Club, announced the *Midnight at Oasis* event that will be held on April 8, 2011 at the Mary Agatha Furth Center.

9. **CONSENT CALENDAR**

Councilmember Goble moved to adopt the Consent Calendar items as indicated below with the exception of Item 9.7 (Consider Approval of the Town Council's Strategic Goals and a Proposal from Woznicki Consulting to provide a follow-up strategic planning session to create core values and update the Town's current mission and vision statements) which will be considered immediately after the approval of the remainder of the Consent Calendar items. Councilmember Salmon seconded the motion. The motion passed by a 5/0 vote.

## **9.1 Check Register No. 448**

5/0 vote. By motion, approved disbursements in the amount of \$1,125,767.77.

### [9.1 Approve Check Register No. 448](#)

## **9.2 Approval of Minutes - None.**

## **9.3 Treasurer's Quarterly Investment Reports**

5/0 vote. By motion, received and filed the Treasurer's Quarterly Investment Report for the quarters ended June 30, 2010, September 30, 2010, and December 31, 2010.

### [9.3 Treasurer Quarterly Investment Reports](#)

## **9.4 Adoption of an Ordinance Amending Title IV Article 7 to Establish Radar-Enforceable Speed Limits**

5/0 vote. Adopted, by title only, Ordinance No. 2011-270 Amending Title IV Article 7 of the Town of Windsor Municipal Code setting radar enforceable speed limits for Town streets.

### [9.4 Adoption of Ordinance Amending Municipal Code Establishing Radar Enforceable Speed Limits](#)

### [2011-270 Amending Municipal Code Setting Radar Enforceable Speed Limits for Town Streets](#)

## **9.5 Approve the Plans and Specifications and Award a Construction Contract for the Lakewood Center Waterline Repair Project and authorize the Town Manager to execute on behalf of the Town**

- a. By motion, approve the plans and specifications for construction of the Lakewood Center Waterline Repair Project.

5/0 vote. By motion, approved the plans and specifications for construction of the Lakewood Center Waterline Repair Project.

- b. By motion, award a contract to Able General Engineering, Inc. for construction of the Lakewood Center Waterline Repair Project in the amount of \$10,640.00 and authorize the Town Manager to execute the contract and any required construction change orders up to an additional amount of \$1,000.

5/0 vote. By motion, awarded a contract to Able General Engineering, Inc. for construction of the Lakewood Center Waterline Repair Project in the amount of \$10,640.00 and authorized the Town Manager to execute the contract and any required construction change orders up to an additional amount of \$1,000.

[9.5 Approve Plans and Specs and Award Contract for Lakewood Center Waterline Repair Proj](#)

**9.6 Adopt a resolution approving the Final Map for Manzanita Self-Help Housing (9950 Los Amigos Road)**

5/0 vote. Adopted Resolution No. 2773-11 approving the Final Map for Manzanita Self-Help Housing, and authorizing the Town Manager to sign a Subdivision Improvement Agreement, a Landscape and Lighting Assessment District and Windsor 1982 Act Benefit Assessment District Agreement, and accepting certain offers of dedication, and making findings in accordance with the Subdivision Map Act.

[9.6 Adopt Reso Approving Final Map for Manzanita Self Help Housing at 9950 Los Amigos Rd](#)

[2773-11 Approving Final Map for Manzanita Self Help Housing - 9950 Los Amigos Road](#)

**9.7 Consider approval of the Town Council's Strategic Goals and a proposal from Woznicki Consulting to provide a follow-up strategic planning session to create core values and update the Town's current mission and vision statements**

This item was pulled from the Consent Calendar for discussion at this time.

- a. By motion, approve the revised Town Council's Strategic Goals for the 2011-13 budget cycle.
- b. By motion, accept a proposal for a strategic planning workshop to identify the Town of Windsor's core values, create a values statement, revise the Town's current vision and mission statements and to create a list of desired behaviors which exemplify the identified core values utilizing staff input and authorize the Town Manager to execute the proposal on behalf of the Town.

Human Resources Manager Cortese reported on this item.

Vice Mayor Fudge and Councilmember Scholar explained the reasons why they support the proposal for a strategic planning workshop.

The majority of the Councilmembers explained why they did not support the proposal for a strategic planning workshop. However, the majority of the Council concurred to revisit this matter in a year.

Councilmember Goble moved to approve the revised Town Council's Strategic Goals for the FY 2011-13 budget cycle. Councilmember Salmon seconded the motion. The motion passed by 5/0 vote.

Councilmember Scholar moved to approve a proposal for a strategic planning workshop to identify the Town of Windsor's core values, create a values statement, revise the Town's current vision and mission statements and to create a list of desired behaviors which exemplify the identified core values utilizing staff input and authorizing the Town Manager to execute the proposal on behalf of the Town. Vice Mayor Fudge seconded the motion. Following a roll call vote, the motion failed by a 2/3 vote (Mayor Allen, Councilmembers Goble and Salmon opposed).

#### [9.7 Approval of TC Strategic Goals and Core Values and Update current Mission-Vision Stmts](#)

### **10. PUBLIC HEARING**

#### **10.1 Introduction of an Ordinance Amending Section 202, Definitions: "Low Rise Residential Buildings" and "Newly Constructed", of the 2010 California Green Building Standards Code**

Building Official Pantazes reported on this item.

Mayor Allen opened the public hearing.

Jeff Civian, representing Bell Village, spoke in support of the proposed 2010 California Green Building Standards Ordinance.

There being no further public testimony, Mayor Allen closed the public hearing.

Vice Mayor Fudge moved to introduce, by title only, an ordinance amending Section 202 Definitions, "Low Rise Residential Buildings," and "Newly Constructed," of the 2010 California Green Building Standards Code with the addition of a new policy instituted by staff to handout information on the Town's CALGreen measures to customers.

Because there were concerns raised with the addition of the new language to the ordinance, Vice Mayor Fudge was asked to amend her original motion.

Building Official Pantazes noted that he would create a checklist that is specific to every applicant that submits plan checks. He indicated that CALGreen measures will be made available to customers for all newly constructed buildings and extensive remodels and additions and will include energy and water conservation measures explaining the benefits that are offered.

With the concurrence of Council, Vice Mayor Fudge amended her motion to introduce, by title only, an ordinance amending Section 202 Definitions, "Low Rise Residential Buildings," and "Newly Constructed," of the 2010 California Green Building Standards Code. Councilmember Goble seconded the amended motion. The amended motion passed by a 5/0 vote.

#### [10.1 Intro of Ordinance Amending 2010 CA Green Building Standards Code](#)

### **11. REGULAR CALENDAR**

#### **11.1 Report on Sonoma County Transit Services and Ridership in the Town of Windsor**

Town Engineer/Public Works Director Burt introduced Bryan Albee from the Sonoma County Transit and briefly reported on this item.

Bryan Albee, Transit Systems Manager, Sonoma County Transit, gave Council a presentation on the operations of the Sonoma County transit system, services and ridership in the Town.

Mayor Allen called for comments from the audience. None were forthcoming.

This was an informational item only. There was no action taken on this matter.

#### [11.1 Report on SC Transit Services and Ridership in Town of Windsor](#)

#### **11.2 Sonoma County Water Agency Proposed FY 11/12 Receive a informational report on the Sonoma County Water Agency's Proposed FY 2011/12 Water Transmission Budget and provide direction to Town's Water Advisory Committee Representative.**

Town Engineer/Public Works Director Burt reported on this item.

Spencer Bader, Administrative Division Manager, Sonoma County Water Agency, discussed the Sonoma County Water Agency's proposed FY 2011/12 Water Transmission Budget and discussed the next steps in the process.

Mr. Bader indicated he is available to respond to questions.

Mayor Allen called for comments from the audience. None were forthcoming.

Following discussion, Council recommended that the Town's Water Advisory Committee Representative support the approval of the proposed budget.

### 11.2 Sonoma County Water Agency Proposed FY 11-12

#### **11.3 Parks and Recreation Alternative Fund Development Program Update Review the status of the Parks and Recreation Alternative Fund Development Program and authorize staff to proceed with the implementation of the Windsor Parks and Recreation Foundation including the development of a final Memorandum of Understanding between the Town of Windsor and the Windsor Parks and Recreation Foundation.**

Parks and Recreation Director Legge reported on this item.

Barry Weiss, Barry Weiss and Associates, discussed the status of the Parks and Recreation Alternative Fund Development Program.

Mayor Allen called for comments from audience. None were forthcoming.

Councilmember Salmon moved to authorize staff to proceed with the implementation of the Windsor Parks and Recreation Foundation including the development of a final Memorandum of Understanding between the Town of Windsor and the Windsor Parks and Recreation Foundation. Councilmember Goble seconded the motion. The motion passed by a 5/0 vote.

### 11.3 Parks and Recreation Alternative Fund Development Program Update

## **12. FEDERAL, STATE OR LOCAL LEGISLATION**

### **12.1 League of California Cities Activities, Actions or Recommendations on behalf of Cities.**

### **12.2 Sonoma County Mayors' and Councilmembers' Association Update**

#### a. Legislative Committee Update

b. [Discussion of Upcoming Association Meeting Agendas or Issues](#)

Town Manager Mullan informed Council that the program schedule for the Speakers and Topics for the 2011 Mayors' and Councilmembers' Association meetings needed to be revised because CalPers representatives were unavailable to make their presentation on April 14th in Cloverdale. In order to accommodate CalPers representatives, staff revised the schedule so that Ben Stone will speak on April 14, 2011 in Cloverdale and CalPers on August 11, 2011 in Healdsburg.

c. [Miscellaneous Issues](#)

**13. [MAYOR'S & COUNCILMEMBERS' REPORTS](#)**

**13.1 [Individual Councilmember Reports and Comments](#)**

Council discussed changing the date of the Keiser Park Ribbon Cutting Ceremony from March 19, 2011 to March 26, 2011.

Following discussion, the majority of the Council decided to hold the Keiser Park Ribbon Cutting Ceremony on March 19, 2011 at 10:00 a.m.

Mayor Allen asked Council if they were interested in making a \$100 donation from their Benevolent Fund towards the purchase of a trophy for the Luther Burbank Rose Parade and Festival, which is held in Santa Rosa.

Council, by consensus, did not support the purchase of a trophy for the Luther Burbank Rose Parade and Festival.

**13.2 [Reports on Meetings/Conferences](#)**

Councilmember Scholar reported on meetings she attended.

**13.3 [Reports from Councilmembers on activities of miscellaneous agencies.](#)**

No reports were made.

**13.4 [Requests for Future Council Agenda Items](#)**

Council asked for a report on the request for a stop sign at Windsor Road and Jaguar Lane.

Town Manager Mullan informed Council that a Special Council meeting was tentatively scheduled for Wednesday, April 27, 2011 to review and comment on the proposed Windsor Unified School District (WUSD) Vinecrest Elementary School project.



Following discussion, Council concurred to consider this matter during its regularly scheduled April 20, 2011 meeting.

**14. TOWN MANAGER'S REPORT (ORAL REPORT).**

None.

**15. ANNOUNCEMENT OF CLOSED SESSION TOPIC/ ADJOURNMENT TO CLOSED SESSION**

Mayor Allen announced the following Closed Session topic and Council adjourned to a Closed Session in the Wild Oak Room at 9:25 p.m. He noted that immediately following their report out of this closed session, the Council will call to order the Special Town Council and Windsor Redevelopment Agency meeting and adjourn to a Closed Session.

**15.1 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Agency Designated Representative: Samantha Zutler Employee Organizations and Unrepresented Employees: Town of Windsor Employees' Association- AFSCME Local 3910, Town of Windsor Supervisory Employees Group - AFSCME Local 829, Town of Windsor Management Employees Group and unrepresented Executive Management Group.**

**16. REPORT OUT OF CLOSED SESSION**

The Closed Session adjourned at 10:21 p.m. and the regular meeting reconvened with all members present. No action was taken during the Closed Session.

**17. ADJOURNMENT**

The meeting adjourned at 10:21 p.m. to a Special Joint Town Council and Windsor Redevelopment Agency meeting scheduled for Wednesday, March 2, 2011, at 8:00 p.m., or immediately thereafter, in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.

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Maria De La O, CMC  
Town Clerk