

A G E N D A

JOINT TOWN COUNCIL, WINDSOR REDEVELOPMENT AGENCY, AND WINDSOR WATER DISTRICT MEETING

Wednesday, April 20, 2011
Regular Session - 6:00 p.m.

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

(For further information please call Town Hall: 838-1000)

In compliance with the Americans with Disabilities Act, if you need special assistance to attend or participate in a Town Council meeting, please contact the Town Clerk's office at 838-5311. Notification at least 48 hours prior to the meeting will assist Town staff in assuring that reasonable accommodations are made to provide accessibility to the meeting.

As a public service to the community, Town Council meetings are televised on Comcast Cable Channel 27, on AT&T U-verse Channel 99 and via live webcast at <http://www.ci.windsor.ca.us/media/media.aspx> on day of meeting.

Town Council Agenda staff reports are now available on the Town's web site (www.townofwindsor.com). If an Agenda item has not been highlighted, no written report is available. (Please note that some of these reports may be large documents requiring a long loading time.)

SB 343 - Documents related to Open Session Agendas

Any writings or documents provided to a majority of the Town Council/Redevelopment Agency/Windsor Water District regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public review in the Town Clerk's Office located at 9291 Old Redwood Highway, Building 400, Windsor, during normal business hours, and on the Town's website at www.townofwindsor.com.

If the supplemental materials are made available to the members of the Town Council/Redevelopment Agency/Windsor Water District at the meeting, a copy will be available for public review at the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400, Windsor, CA 95492.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

Announcement – Please turn off all pagers, cellular telephones and all other communication devices upon entering the Council Chambers because of electrical interference with the sound recording and TV projection systems.

1. CALL TO ORDER

Call to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District.

2. COUNCIL ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PRESENTATION/PROCLAMATION

4.1 [Presentation of a U.S. Green Building Council certificate congratulating the Town on achieving Leadership, Energy and Environmental Design \(LEED\) Gold certification for the Windsor Fire Station No. 2.](#)

4.2 [Proclamation proclaiming May 2011 as, “National Bike Month and May 12, 2011, as Bike to Work Day.”](#)

4.3 [Proclamation proclaiming April 22, 2011, as “Children’s Memorial Day.”](#)

4.4 [Proclamation declaring the weekend of May 14-15, 2011, as “350 Home and Garden Challenge Weekend.”](#)

5. ANNOUNCEMENTS

- a. Upcoming Town Events
- b. One Cool Green Thing

6. CONFLICT OF INTEREST DECLARATION

7. CHANGES TO THE AGENDA

8. CITIZEN PUBLIC COMMENT

Any citizen wishing to speak to the Council on any Consent Calendar item or any item *not listed* on the agenda may do so at this time. Pursuant to the Brown Act, the Council is not allowed to consider issues or take action on any item not listed on the agenda during this period. Each Citizen Public Comment is normally restricted to three (3) minutes in length and must be spoken into the microphone from the podium.

If you wish to speak on a Consent Calendar item, please notify the Mayor during Citizen Public Comment.

9. CONSENT CALENDAR

Consent Calendar items are viewed as routine in nature or require little or no further discussion by the Council, public or applicant.

9.1 [Check Register No. 451](#)

By motion, approve disbursements in the amount of \$1,572,331.99.

- 9.2 **Approval of Minutes**
By motion, approve the minutes of the regular meeting of April 6, 2011.
- 9.3 **Approve a Professional Services Agreement Amendment with Brelje and Race Consulting Engineers for Utility Engineering Services**
By motion, approve an Amendment to the Professional Services Agreement with Brelje and Race Consulting Engineers to provide additional Utility Engineering Services for the Fiscal Year (FY 2010/11), and authorize the Town Manager to execute said amendment for an amount not to exceed \$44,620.
- 9.4 **Approve Agreement with Aramark Uniform Services For the Delivery of Town Uniforms and Supplies in the amount of \$80,000**
By motion, approve a two year agreement in the amount of \$80,000 with Aramark Uniform Services for an extension of the existing uniform services contract with a term of two years ending April 2013 and authorize the Town Manager to execute the agreement on behalf of the Town.
- 9.5 **The 2010 Annual Fair Share Housing Report Review and Acceptance**
Adopt a resolution accepting the 2010 Annual Fair Share Housing Report.
- 9.6 **Adopt a resolution approving Parcel Map 10-12 (7321/7331 Conde Lane)**
Adopt a resolution approving Parcel Map 10-12, accepting certain offers of dedication, making findings in accordance with the Subdivision Map Act, and authorizing the Town Manager to execute a Landscape and Lighting Assessment District Agreement.
- 9.7 **Approve the Plans Specifications and Award a Construction Contract for the Wall Street Improvements Project**
 - a. By motion, approve the plans and specifications for construction of the Wall Street Improvements Project.
 - b. By motion, award a contract to Ghilotti Construction, Co. for construction of the Wall Street Improvements Project in the amount of \$184,708.00 and authorize the Town Manager to execute the contract and any required construction change orders up to authorized project budget.
- 9.8 **Acceptance of Public Improvements for G&C Auto Body**
Adopt a resolution accepting the Town public improvements for G&C Auto Body located at 10661 Old Redwood Highway.
- 9.9 **Approve an Amendment No. 2 to the Professional Services Agreement with David Lopez, Permit Services, LLC for Public Works Project Management**
By motion, approve Amendment No. 2 to the Professional Services Agreement with David Lopez, Permit Services, LLC in an amount not to exceed \$40,000 for Public Works Project Management Services and authorize the Town Manager to execute Amendment No. 2 on behalf of the Town.

9.10 Approve Amendment No. 3 to the Existing Professional Services Agreement with Winzler and Kelly for the Continued Implementation of the Town's Storm Water Management Plan

By motion, approve Amendment No. 3 to the existing Professional Services Agreement with Winzler & Kelly for the continued implementation of the Town's Storm Water Management Plan for an additional amount not to exceed \$80,000 and authorizing the Town Manager to execute said amendment on behalf of the Town.

9.11 Adopt a Resolution Approving the Waiver of Water, Recycled Water and Wastewater Capacity Fees for the Keiser Park Phase I Project

Adopt a resolution approving the waiver of Water, Recycled Water and Wastewater Capacity Fees for the Keiser Park Phase I Project.

10. PUBLIC HEARING

Public Hearing items will begin at the time shown, or as close thereafter as possible, to allow for completion of the item.

10.1 Review and receive public comments on the Water Master Plan Draft Environmental Impact Report

Receive public comment regarding the Water Master Plan Draft Environmental Impact Report (DEIR). Responses to comments received will be provided in a Final EIR to be considered by Council in September 2011.

11. REGULAR CALENDAR – None.

12. FEDERAL, STATE OR LOCAL LEGISLATION

Discussion and/or action on proposed legislation or issues

12.1 League of California Cities

Activities, Actions or Recommendations on behalf of Cities.

12.2 Sonoma County Mayors' and Councilmembers' Association Update

- a. Legislative Committee Update
- b. Discussion of Upcoming Association Meeting Agendas or Issues
- c. Miscellaneous Issues

13. MAYOR'S & COUNCILMEMBERS' REPORTS

13.1 Individual Councilmember Reports and Comments

13.2 Reports on Meetings/Conferences

13.3 Reports from Councilmembers on activities of miscellaneous agencies.

13.4 Requests for Future Council Agenda Items

- 14. TOWN MANAGER’S REPORT (ORAL REPORT)**
- 15. ANNOUNCEMENT OF CLOSED SESSION TOPIC/ ADJOURNMENT TO CLOSED SESSION**
- 15.1 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Agency Designated Representative: Samantha Zutler**
Employee Organizations and Unrepresented Employees: Town of Windsor Employees’ Association- AFSCME Local 3910, Town of Windsor Supervisory Employees Group – AFSCME Local 829, Town of Windsor Management Employees Group and unrepresented Executive Management Group.
- 16. REPORT OUT OF CLOSED SESSION**
- 17. ADJOURNMENT**
Adjourn to the next regular Council meeting scheduled for Wednesday, May 4, 2011 at 6:00 p.m., in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.