

MINUTES
JOINT TOWN COUNCIL,
REDEVELOPMENT AGENCY, AND
WINDSOR WATER DISTRICT MEETING

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

Wednesday, March 5, 2008
Regular Session - 6:00 p.m.

1. CALL TO ORDER

Mayor Fudge called to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District at 6:04 p.m.

2. COUNCIL ROLL CALL

Present at Roll Call were Councilmembers Allen, Goble, Parker, Salmon and Mayor Fudge.

3. PLEDGE OF ALLEGIANCE

Josh Smith led the Pledge of Allegiance.

4. PRESENTATION(S)/PROCLAMATION(S) – None.

5. ANNOUNCEMENTS

Mayor and Councilmembers announced various upcoming events.

David Khan, Windsor High School Boosters Club, announced the Mardi Gras themed fund-raiser that will be held at the Agatha Furth Center on Saturday, March 8, 2008.

Jim Kubicka, Sotoyome 111, American Legion in Healdsburg, presented Council with a new POW/MIA flag for flying at the Windsor Civic Center.

Steve Lehman, Windsor Historical Society, announced the 2008 annual “Cioppino Fest” that will be held on Saturday, March 15, 2008 at the Agatha Furth Center. This event will benefit the restoration of the historic gardens at the Hembree House.

Mayor Fudge asked staff to add to the agenda under “Announcements” an agenda item entitled “One Cool Green Thing”. She asked that Councilmembers announce an idea to reduce greenhouse gas emissions on a regular basis. She reported on the Town bikes for Town employees to use for short trips in an effort to reduce greenhouse gas emissions.

- 6. CONFLICT OF INTEREST DECLARATION - None.**
- 7. CHANGES TO THE AGENDA**
Councilmember Allen announced that he would be abstaining on Item No. 9.2 (Approval of Minutes of the February 20, 2008 Meeting), as he was absent from that meeting.
- 8. CITIZEN PUBLIC COMMENT - None.**
- 9. CONSENT CALENDAR**
Councilmember Parker moved to adopt the Consent Calendar items as follows. Vice Mayor Goble seconded the motion. The motion passed by a 5/0 vote on all items except Item 9.2 (February 20, 2008 Town Council Minutes) which passed by a 4/0/1 vote (Councilmember Allen abstaining).
- 9.1 Check Register No. 380**
5/0 vote. By motion, approved disbursements in the amount of \$2,385,643.55.
- 9.2 Approval of Minutes**
4/0/1 vote (Councilmember Allen abstained). By motion, approved the minutes of the regular Town Council meeting of February 20, 2008.
- 9.3 2007 General Plan Annual Report**
5/0 vote. Adopted Resolution No. 2229-08 accepting the 2007 General Plan Annual Report.
- 9.4 Hembree House Renovation Project**
Adopted the following resolutions by a 5/0 vote.
a) Adopted Resolution No. 2230-08 amending the 2007-08 budget to appropriate additional funds for the Hembree House Renovation Project.
b) Adopted Resolution No. 2231-08 awarding a contract to R & C Construction for the renovation of the Hembree House Project in the amount of \$363,400 and authorizing the Town Manager to execute the contract and any required change orders up to the authorized project budget.
- 9.5 Zoning Ordinance Amendment for Compliance with Growth Control Ordinance**
5/0 vote. Adopted, by title only, Ordinance No. 2008-231 amending the Zoning Ordinance to add provisions for compliance with the Growth Control Ordinance.
- 9.6 Accept the 2007 Annual Fair Share Housing Report**
5/0 vote. Adopted Resolution No. 2232-08 accepting the 2007 Annual Fair Share Housing Report.
- 9.7 Notice of Completion, Civic Center ADA Improvement Project**
5/0 vote. Adopted Resolution No. 2233-08 accepting all contract work performed by JB Bostick Company for the Civic Center ADA Improvement Project as complete, and directing the Town Clerk to record a Notice of Completion.

9.8 Adopt a Resolution Opposing the Closure of State Parks

5/0 vote. Adopted Resolution No. 2234-08 in support of the “Save our State Parks Campaign.”

9.9 Approval of a Professional Services Agreement with William Stephens in an amount not to exceed \$85,000 to provide Construction Project Management Services for Fire Station No. 2 Project

5/0 vote. Adopted Resolution No. 2235-08 approving a professional services agreement with William Stephens in an amount not to exceed \$85,000 to provide construction project management services for the Fire Station No. 2 project and authorizing the Town Manager to execute the agreement on behalf of the Town.

9.10 Adopt a Resolution Reclassifying Maintenance Technician to Water System Operator I in Public Works Department Budget

5/0 vote. Adopted Resolution No. 2236-08 reclassifying one Maintenance Technician position to a Water System Operator I position in the Public Works Department budget.

10. PUBLIC HEARING

10.1 Shiloh Sustainable Village Amendments to Merit Presentation

Senior Planner Thompson reported on this item.

Planning Director Chamberlin reviewed the modifications to the resolution of approval, noting that the applicant has designated more units market rate to complete the project. The resolution reaffirms Council’s support for the project and the original reservation of allocations.

Mayor Fudge opened the public hearing.

Sean Rodrigues, Shiloh Sustainable Village, discussed the modifications to the proposed project up to date.

Mayor Fudge closed the public hearing.

Councilmember Allen moved to adopt Resolution No. 2237-08, as modified, reaffirming reservation of Growth Control Allocations for the “Shiloh Sustainable Village” project located at 210 Shiloh Road. Vice Mayor Goble seconded the motion. The motion passed by a 5/0 vote.

11. REGULAR CALENDAR

11.1 Approve Professional Services Agreement for the preparation of an Economic Development Strategic Plan

Senior Management Analyst Kelley reported on this item.

Mayor Fudge called for comments from the audience. None were forthcoming.

Councilmember Parker moved to adopt Resolution No. 2238-08 approving an agreement with Marketek for the preparation of an Economic Development Strategic Plan in an amount not to exceed \$69,900 and authorizing the Town Manager to execute the agreement. Vice Mayor Goble seconded the motion. The motion passed by a 5/0 vote.

11.2 Pacific Gas and Electric ClimateSmart Program

Community Services Director Legge reported on this item.

Joe Horrack, PG&E's Climate Change Commitment, discussed the aspects of the ClimateSmart Program.

Mayor Fudge called for comments from the audience. None were forthcoming.

Councilmember Allen voiced concerns associated with the budget amendment and noted his preference to consider this item in June of 2008 as part of the financial update.

The majority of the Council supported the budget amendment for PG&E's ClimateSmart Program due to its benefits to the Windsor community. Therefore, staff was directed to move forward with this project and reevaluate it in August of 2008.

Vice Mayor Goble moved to adopt Resolution No. 2239-08 amending the 2007-08 budget (Amendment 19-08) to appropriate funds for the PG&E ClimateSmart Program administered by the Pacific Gas and Electric Company. Councilmember Salmon seconded the motion. The motion passed by a 4/0/1 vote (Councilmember Allen opposed).

11.3 Review Information Regarding First Annual Earth Day Celebration

Senior Program Supervisor Corbin reported on this item.

Mayor Fudge called for comments from the audience. None were forthcoming.

By consensus, accepted an informational report on the First Annual Earth Day Celebration scheduled for Sunday, April 20, 2008.

11.4 Review Sponsorship Program for Summer Nights on the Green

Councilmember Salmon discussed some of the reasons why he supports modifying the Summer Nights on the Green Sponsorship program to allow casino sponsors to participate.

Mayor Fudge called for comments from the audience. None were forthcoming.

Council majority did not support modifying the Sponsorship Program for Summer Nights on the Green related to participating sponsors. Therefore, no action was taken on this matter.

Council recessed from 7:40 p.m. until 7:55 p.m. and reconvened with all members present.

12. PRESENTATION

12.1 Presentation by Town Attorney Richard Rudnansky on the AB 1234 Mandatory Ethics Training (Oral Presentation Only)

13. DISCUSSION AND/OR ACTION ON PENDING STATE OR FEDERAL LEGISLATION AND ACTIVITIES

13.1 League of California Cities

13.2 Sonoma County Mayors' and Councilmembers' Association Legislative Committee Update

14. MAYOR'S & COUNCILMEMBERS' REPORTS

14.1 Individual Councilmember Reports and Comments

Councilmember Allen asked staff to look into the requirement of a coupon for the Spring Clean Up Days at the Public Works Corporation Yard on April 4, 2008.

Councilmember Allen also reported that the Town's application for the annexation of the Sanderson property was approved by Sonoma County's Local Agency Formation Commission (LAFCO).

14.2 Reports on Meetings/Conferences

Mayor Fudge and Vice Mayor Goble reported on their attendance at the Smart Growth Conference in Washington D.C.

Council postponed Closed Session Item No. 16.1 (Public Employment: Town Manager's Performance Evaluation) to the Council's regular meeting of March 19, 2008. In the event that this matter is not concluded on March 19th, the Council, by consensus, scheduled a Special Meeting (Closed Session) on Thursday, March 20, 2008 at 4:30 p.m.

14.3 Requests for Future Council Agenda Items – None.

15. TOWN MANAGER=S REPORT (NO WRITTEN REPORT)

No reports were made.

16. ANNOUNCEMENT OF CLOSED SESSION TOPIC/ ADJOURNMENT TO CLOSED SESSION

This item was postponed to the Council's March 19, 2008 Regular Meeting.

16.1 Public Employment: Town Manager's Performance Evaluation

Consideration of Town Manager's Performance Review pursuant to Government Code Section 54957.

17. REPORT OUT OF CLOSED SESSION

No report was made.

18. ADJOURNMENT

The meeting adjourned at 9:50 p.m. to a Regular Town Council meeting scheduled for Wednesday, March 19, 2008 at 6:00 p.m., in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.

Approved and adopted this 19th day of March 2008.

Maria De La O, CMC
Town Clerk