

# A G E N D A

## JOINT TOWN COUNCIL, WINDSOR REDEVELOPMENT AGENCY, AND WINDSOR WATER DISTRICT MEETING

Wednesday, May 4, 2011  
Regular Session - 6:00 p.m.

Civic Center Council Chambers  
9291 Old Redwood Highway, Building 400  
Windsor, CA 95492

**(For further information please call Town Hall: 838-1000)**

In compliance with the Americans with Disabilities Act, if you need special assistance to attend or participate in a Town Council meeting, please contact the Town Clerk's office at 838-5311. Notification at least 48 hours prior to the meeting will assist Town staff in assuring that reasonable accommodations are made to provide accessibility to the meeting.

As a public service to the community, Town Council meetings are televised on Comcast Cable Channel 27, on AT&T U-verse Channel 99 and via live webcast at <http://www.ci.windsor.ca.us/media/media.aspx> on day of meeting.

Town Council Agenda staff reports are now available on the Town's web site ([www.townofwindsor.com](http://www.townofwindsor.com)). If an Agenda item has not been highlighted, no written report is available. (Please note that some of these reports may be large documents requiring a long loading time.)

### SB 343 - Documents related to Open Session Agendas

Any writings or documents provided to a majority of the Town Council/Redevelopment Agency/Windsor Water District regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public review in the Town Clerk's Office located at 9291 Old Redwood Highway, Building 400, Windsor, during normal business hours, and on the Town's website at [www.townofwindsor.com](http://www.townofwindsor.com).

If the supplemental materials are made available to the members of the Town Council/Redevelopment Agency/Windsor Water District at the meeting, a copy will be available for public review at the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400, Windsor, CA 95492.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

**Announcement – Please turn off all pagers, cellular telephones and all other communication devices upon entering the Council Chambers because of electrical interference with the sound recording and TV projection systems.**

**1. CALL TO ORDER**

Call to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District.

**2. COUNCIL ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. PRESENTATION/PROCLAMATION**

**4.1 Presentation of a Plaque to Employee of the Quarter**

**Irene Camacho-Werby, Administrative Assistant with the Town Manager's Office.**

**4.2 [Proclamation recognizing the month of May 2011 as, "Perinatal Depression Awareness Month."](#)**

**4.3 [Proclamation proclaiming the month of May 2011 as, "Building Safety Month."](#)**

**5. ANNOUNCEMENTS**

- a. Upcoming Town Events
- b. One Cool Green Thing

**6. CONFLICT OF INTEREST DECLARATION**

**7. CHANGES TO THE AGENDA**

**8. CITIZEN PUBLIC COMMENT**

Any citizen wishing to speak to the Council on any Consent Calendar item or any item *not listed* on the agenda may do so at this time. Pursuant to the Brown Act, the Council is not allowed to consider issues or take action on any item not listed on the agenda during this period. Each Citizen Public Comment is normally restricted to three (3) minutes in length and must be spoken into the microphone from the podium.

If you wish to speak on a Consent Calendar item, please notify the Mayor during Citizen Public Comment.

**9. CONSENT CALENDAR**

Consent Calendar items are viewed as routine in nature or require little or no further discussion by the Council, public or applicant.

**9.1 [Check Register No. 452](#)**

By motion, approve disbursements in the amount of \$1,763,440.22.

**9.2**     [Approval of Minutes](#)

By motion, approve the minutes of the regular meeting of April 20, 2011.

**9.3**     [Award of Construction Contract for Esposti Park Fence Replacement and Adopt a Resolution amending the FY 2010/2011 Budget \(Amendment 22-11\)](#)

- a.       By motion approve a Minor Construction Agreement with Coggins Fence and Supply Inc. in the amount not to exceed \$22,251.22 for the construction of a 628' of chain link fence with fabric screen along the northern boundary of Esposti Park and authorize the Town Manager to execute the agreement on behalf of the Town.
- b.       Adopt a resolution amending the FY 2010-2011 budget (Amendment 22-11), to appropriate funds to contract Coggins Fence and Supply Inc. for fence work at Esposti Park in the amount of \$25,560 from the General Fund Unappropriated Fund Balance and authorize.

**10.**     **PUBLIC HEARING - None.**

**11.**     **REGULAR CALENDAR**

Those matters requiring discussion and/or action by the Council will be heard at this time. Regular Calendar items will be taken up and acted upon separately.

**11.1**    [Police Department Service Plan for Fiscal Year 2011/2012](#)

Receive report and provide direction to staff regarding the Fiscal Year 2011/2012 Police Department Service Plan.

**11.2**    [Adopt Resolutions of Intention as part of Fiscal Year 2011/2012 Annual Proceedings for Windsor Landscaping and Lighting Assessment Districts](#)

- a.       Adopt a Resolution of Intention to collect annual assessments, preliminarily approve the [FY 2011-12 Engineer's Report for the Town of Windsor Landscaping and Lighting Special Assessment District LLAD-1](#) and set the time and date for the public information meeting and the public protest hearing.
- b.       Adopt a Resolution of Intention to collect annual assessments, preliminarily approve the [FY 2011-12 Engineer's Report for the Town of Windsor Landscaping and Lighting Assessment District No. 2 \(LLAD-2\)](#) and set the time and date for the public information meeting and the public protest hearing.

**11.3**    [Report on the Town of Windsor Pavement Management Program](#)

Receive an informational report on the Town of Windsor Pavement Management Program prepared by Associated Engineering Consultants, Inc., dated February 15, 2011.

- 11.4 [Review and Provide any Additional Comments on the Jensen Lane Elementary School Project Draft Environmental Impact Report](#)**  
Review and Provide any Additional Comments on the Jensen Lane Elementary School Project Draft Environmental Impact Report.
- 12. FEDERAL, STATE OR LOCAL LEGISLATION**  
Discussion and/or action on proposed legislation or issues
- 12.1 League of California Cities**  
Activities, Actions or Recommendations on behalf of Cities.
- 12.2 Sonoma County Mayors' and Councilmembers' Association Update**
- a. Legislative Committee Update
  - b. Discussion of Upcoming Association Meeting Agendas or Issues
  - c. Miscellaneous Issues
- 13. MAYOR'S & COUNCILMEMBERS' REPORTS**
- 13.1 Individual Councilmember Reports and Comments**
- 13.2 Reports on Meetings/Conferences**
- 13.3 Reports from Councilmembers on activities of miscellaneous agencies.**
- 13.4 Requests for Future Council Agenda Items**
- 13.5 Upcoming Business Visitations**
- 14. TOWN MANAGER'S REPORT (ORAL REPORT)**
- 15. ANNOUNCEMENT OF CLOSED SESSION TOPIC/ ADJOURNMENT TO CLOSED SESSION**
- 15.1 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Agency Designated Representative:**  
**Samantha Zutler**  
Employee Organizations and Unrepresented Employees: Town of Windsor Employees' Association- AFSCME Local 3910, Town of Windsor Supervisory Employees Group – AFSCME Local 829, Town of Windsor Management Employees Group and unrepresented Executive Management Group.
- 16. REPORT OUT OF CLOSED SESSION**
- 17. ADJOURNMENT**  
Adjourn to the next regular Council meeting scheduled for Wednesday, May 18, 2011 at 6:00 p.m., in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.