

MINUTES

Meeting of the TOWN OF WINDSOR PARKS AND RECREATION COMMISSION

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

Wednesday, April 13, 2011
6:00 p.m.

1. CALL TO ORDER

Chair Cain called to order a meeting of the Windsor Parks and Recreation Commission at 6:00 p.m.

2. COMMISSION ROLL CALL

Present at roll call were Chair Cain, Vice Chair Torres, Commissioners Brown, Mitchell and Piscitello, and Youth Commissioners Mudgett and Winter.

Staff present included Parks and Recreation Director Donna Legge, Recreation Division Manager Jon Davis and Recording Secretary Jeannie Mitchell.

3. PLEDGE OF ALLEGIANCE

Commissioner Piscitello led the Pledge of Allegiance.

4. APPROVAL OF MINUTES

By motion, the minutes of the special meeting of March 14, 2011 were approved as submitted.

5. CONFLICT OF INTEREST DECLARATION

None.

6. CITIZEN PUBLIC APPEARANCE

None.

7. REGULAR CALENDAR

7.1 Daily Acts Presentation

Daily Acts Program Director Erin Axelrod gave a presentation on her organization indicating that Daily Acts has worked closely with the Town's Water Conservation Coordinator Paul Piazza to promote sustainable uses of water in landscaping.

7.2 Review of Parks and Recreation Strategic Plan

Recreation Division Manager Jon Davis gave a presentation on the California Parks and Recreation Society's Strategic Plan: Vision, Insight and Planning. He discussed the Mission, Core Competencies and Strategies of Parks and Recreation professionals. Manager Davis and Director Legge responded to questions from the Commissioners.

7.3 Fiscal Year 2011-2013 Budget Preview

Director Legge spoke in general terms about the Town's Fiscal Year 2011-2013 budget. She described the process that has taken place so far as the next biennium budget is developed.

7.4 Windsor Day Parade Participation

The Commissioners agreed to march in the May 7th Windsor Day Parade and to wear costumes in support of the parade theme: "Windsor: Gateway to Summer Fun."

8. COMMISSIONERS' REPORTS

The Commissioners reviewed the summary sheet of the areas of interest and focus that they had reported since the Commission's last meeting.

Commissioner Torres reported that Sonoma County Regional Parks is no longer selling a yearly pass but rather is selling annual memberships.

Chair Cain touted the 2011 Summer Nights on the Green musical line up.

Commissioner Brown reported that the Sonoma County Family YMCA will be participating in Windsor's Earth Day and Wellness Festival.

Commissioner Mitchell reported that there will be a public meeting regarding the new school site on Jensen lane tomorrow night (Thursday, April 14) at 6:30 p.m. at Windsor Middle School in the Multi-purpose Room. He mentioned that, in light of the Joint Use Agreement between the Town and Windsor Unified School District, the Commissioners might profitably attend the meeting.

Commissioner Mitchell reported on the Neighborhood Improvement Grant Program that was introduced and adopted by the Town Council and which may be managed through the Parks and Recreation Commission.

Commissioner Mitchell mentioned his participation in the Town's weekly drop-in volleyball program and noted that the participation had dropped off sharply. Director Legge suggested that the Town could take photos and submit a press release to the local newspaper to generate increased interest.

Commissioner Mitchell expressed interest in establishing a Face Book page for Parks and Recreation. Staff will look into the possibility.

Youth Commissioner Mudgett shared that she had visited the phantom art gallery in old Downtown Windsor and had appreciated the art works there. She encouraged others to visit the gallery.

Youth Commissioner Winter expressed her great satisfaction with the newly developed Keiser Park. She stated that the park is located in her general neighborhood and that it has transformed the area and is very well used.

9. PARKS AND RECREATION DIRECTOR'S REPORT

Parks and Recreation Director Legge shared items of interest as well as updates on Town Council actions.

10. FUTURE AGENDA ITEMS

- Recreation Program Informational Presentation – Ongoing
- Non-profit Presentation – Ongoing
- Park and Streetscape Maintenance Presentation (May)
- Budget Review (May)
- Neighborhood Improvement Grant Program (May)
- Appointment of New Youth Commissioners (June)
- Alternative Fund Development Update

11. ADJOURNMENT

The meeting adjourned at 7:39 p.m. to a Regular Meeting of the Parks and Recreation Commission scheduled for Wednesday, May 11, 2011 at 6:00 p.m. at Windsor Town Hall Council Chambers, 9291 Old Redwood Highway, Building 400, Windsor.

Minutes prepared by: Jeannie Mitchell

Minutes approved: