

MINUTES
JOINT TOWN COUNCIL, REDEVELOPMENT AGENCY,
AND WINDSOR WATER DISTRICT MEETING

Wednesday, April 20, 2011
Regular Session - 6:00 p.m.

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

1. CALL TO ORDER

Mayor Allen called to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District at 6:05 p.m.

2. COUNCIL ROLL CALL

Present at Roll Call were Mayor Allen, Vice Mayor Fudge, Councilmembers Goble and Salmon. Councilmember Scholar was absent.

3. PLEDGE OF ALLEGIANCE

Gene Crozat of G&C Autobody led the Pledge of Allegiance.

4. PRESENTATION/PROCLAMATION

4.1 Presentation of a U.S. Green Building Council certificate congratulating the Town on achieving Leadership, Energy and Environmental Design (LEED) Gold certification for the Windsor Fire Station No. 2.

4.1 Presentation to Fire Station No. 2 - LEED Gold

David Kelley, Senior Management Analyst, congratulated and presented to Council, the U.S. Green Building Council certificate on achieving Leadership, Energy and Environmental Design (LEED) Gold certification for the Windsor Fire Station No. 2.

4.2 Proclamation proclaiming May 2011 as, "National Bike Month and May 12, 2011, as Bike to Work Day."

4.2 Proclamation National Bike Month and Bike to Work Day

Mayor Allen read and presented a proclamation to Leslie Graves, Events Coordinator, Sonoma County Bicycle Coalition, proclaiming May 2011 as, "National Bike Month and May 12, 2011, as Bike to Work Day."

4.3 Proclamation proclaiming April 22, 2011, as "Children's Memorial Day."

4.3 Proclamation Childrens Memorial Day- April 22, 2011

Councilmember Goble read and presented a proclamation to Steve Berry, Board Member and the Secretary of MOVES (Minimizing Occurrences of Violence in Everyday Society), proclaiming April 22, 2011, as "Children's Memorial Day."

4.4 Proclamation declaring the weekend of May 14-15, 2011, as "350 Home and Garden Challenge Weekend."

4.4 Proclamation 350 Garden Challenge Weekend May 14-15, 2011

Councilmember Salmon read and presented a proclamation to James Johnson, Permit Resource Management, declaring the weekend of May 14-15, 2011, as "350 Home and Garden Challenge Weekend.

Clerk's Note: Councilmember Scholar arrived at 6:15

5. ANNOUNCEMENTS

a. Upcoming Town Events

Councilmembers announced various upcoming events.

b. One Cool Green Thing

No reports were made.

6. CONFLICT OF INTEREST DECLARATION

Mayor Allen declared that he will abstain on Item 9.2 (Approval of minutes) because he was absent on April 6, 2011. Councilmember Goble declared that she will abstain on Item 9.10 (Approve Amendment No. 3 to the Existing Professional Services Agreement with Winzler and Kelly for the Continued Implementation of the Town's Storm Water Management Plan).

7. CHANGES TO THE AGENDA

It was noted that the April 6, 2011 Town Council Minutes were corrected.

8. CITIZEN PUBLIC COMMENT

Jennifer Dominguez, Windsor Boys and Girls Club Director, introduced herself as the new Windsor Boys and Girls Club Director. She spoke briefly of the programs being offered at the Boys and Girls Club center.

Youth Bloco drummers (Windsor Middle After School Program) and their leader Dennis Bone' performed and announced the Cinco de Mayo event scheduled for Saturday, April 30, 2011 from noon to 5:00 PM at Windsor Town Green.

9. CONSENT CALENDAR

Councilmember Goble moved to adopt the Consent Calendar items as follows. Councilmember Salmon seconded the motion. The motion passed by a 5/0 vote on all items with the exceptions of Item 9.2 (April 6, 2011 Minutes) which were approved,

as corrected and passed by a 4/0/1 vote (Mayor Allen was abstained), and Item 9.10 (Approve Amendment No. 3 to the Existing Professional Services Agreement with Winzler and Kelly for the Continued Implementation of the Town's Storm Water Management Plan) which passed by 4/0/1 (Councilmember Goble abstained).

9.1 Check Register No. 451

[9.1 Check Register No. 451](#)

5/0 vote. By motion, approved disbursements in the amount of \$1,572,331.99.

9.2 Approval of Minutes

[9.2 Approval of Minutes - April 6, 2011](#)

4/0/1 vote (Mayor Allen abstained). By motion, approved the minutes of the regular meeting of April 6, 2011, as corrected.

9.3 Approve a Professional Services Agreement Amendment with Brelje and Race Consulting Engineers for Utility Engineering Services

[9.3 Approve PSA Amendment w Brelje and Race for Utility Engineering Services](#)

5/0 vote. Approved an Amendment to the Professional Services Agreement with Brelje and Race Consulting Engineers to provide additional Utility Engineering Services for the Fiscal Year (FY 2010/11), and authorized the Town Manager to execute said amendment for an amount not to exceed \$44,620.

9.4 Approve Agreement with Aramark Uniform Services For the Delivery of Town Uniforms and Supplies in the amount of \$80,000

[9.4 Agmt w Aramark Uniform Delivery Services- Uniforms and Supplies](#)

5/0 vote. By motion, approved a two year agreement in the amount of \$80,000 with Aramark Uniform Services for an extension of the existing uniform services contract with a term of two years ending April 2013 and authorized the Town Manager to execute the agreement on behalf of the Town.

9.5 The 2010 Annual Fair Share Housing Report Review and Acceptance Adopt a resolution accepting the 2010 Annual Fair Share Housing Report.

[9.5 2010 Annual Fair Share Housing Rpt Review and Acceptance](#)

5/0 vote. Adopted Resolution No. 2780-11 accepting the 2010 Annual Fair Share Housing Report.

9.6 Adopt a resolution approving Parcel Map 10-12 (7321/7331 Conde Lane)

[9.6 Adopt a Resolution Approving Parcel Mao 10-12 7321-7331 Conde Lane](#)

5/0 vote. Adopted Resolution No. 2781-11 approving Parcel Map 10-12, accepting certain offers of dedication, making findings in accordance with the Subdivision Map

Act, and authorized the Town Manager to execute a Landscape and Lighting Assessment District Agreement.

[2781-11 Approving PM10-12 - 7321-7331 Conde Lane and Accepting Certain Offers of Dedication](#)

9.7 Approve the Plans Specifications and Award a Construction Contract for the Wall Street Improvements Project

a. By motion, approve the plans and specifications for construction of the Wall Street Improvements Project.

5/0 vote. By motion, approved the Plans Specifications and Award a Construction Contract for the Wall Street Improvements Project.

b. By motion, award a contract to Ghilotti Construction, Co. for construction of the Wall Street Improvements Project in the amount of \$184,708.00 and authorize the Town Manager to execute the contract and any required construction change orders up to authorized project budget.

[9.7 Approve Plan Specifications and Award Construction Contract for Wall St Improvements Project](#)

5/0 vote. By motion, awarded a contract to Ghilotti Construction, Co. for construction of the Wall Street Improvements Project in the amount of \$184,708.00 and authorized the Town Manager to execute the contract and any required construction change orders up to authorized project budget.

9.8 Acceptance of Public Improvements for G&C Auto Body

[9.8 Acceptance of Public Improvements for G and C Auto Body](#)

5/0 vote. Adopted Resolution No. 2782-11 accepting the Town public improvements for G&C Auto Body located at 10661 Old Redwood Highway.

[2782-11 Accepting Town Pub Imprv for G and C Auto Body at 10661 ORH](#)

9.9 Approve an Amendment No. 2 to the Professional Services Agreement with David Lopez, Permit Services, LLC for Public Works Project Management

[9.9 Approve Amendment No. 2 to PSA w D. Lopez Permit Services LLC for PW Proj Mngmt](#)

5/0 vote. By motion, approved Amendment No. 2 to the Professional Services Agreement with David Lopez, Permit Services, LLC in an amount not to exceed \$40,000 for Public Works Project Management Services and authorized the Town Manager to execute Amendment No. 2 on behalf of the Town.

9.10 Approve Amendment No. 3 to the Existing Professional Services Agreement with Winzler and Kelly for the Continued Implementation of the Town's Storm

Water Management Plan

9.10 Approve Amendment No. 3 to Existing PSA w Winzler and Kelly for Town Storm Water Mngmt Plan

4/0/1 vote (Councilmember Goble abstained). By motion, approved Amendment No. 3 to the existing Professional Services Agreement with Winzler & Kelly for the continued implementation of the Town's Storm Water Management Plan for an additional amount not to exceed \$80,000 and authorized the Town Manager to execute said amendment on behalf of the Town.

9.11 Adopt a Resolution Approving the Waiver of Water, Recycled Water and Wastewater Capacity Fees for the Keiser Park Phase I Project

9.11 Waiver of Water-Recycled Water-Wastewater Capacity Fees for Keiser Park Phase I Proj

5/0 vote. Adopted Resolution No. 2783-11 approving the waiver of Water, Recycled Water and Wastewater Capacity Fees for the Keiser Park Phase I Project.

2783-11 Waiver of Water-Recycled Water and Wastewater Cap Fees- Keiser Park Phase I Proj

10. PUBLIC HEARING

10.1 Review and receive public comments on the Water Master Plan Draft Environmental Impact Report

10.1 Review and Receive Public Comments on Water Master Plan Draft EIR

Assistant Town Engineer Scott reported on this item. Dave Richardson with RMC, Jill Sunahara from Horizon and Katy Leonard, Court Reporter, were present.

Mayor Allen opened the public hearing.

There being no public testimony, Mayor Allen closed the public hearing.

Council received no public comment regarding the Water Master Plan Draft Environmental Impact Report (DEIR). The Final EIR is scheduled to be brought back to Council for consideration and approval in September 2011.

11. REGULAR CALENDAR - None.

12. FEDERAL, STATE OR LOCAL LEGISLATION

12.1 League of California Cities Activities, Actions or Recommendations on behalf of Cities.

12.2 Sonoma County Mayors' and Councilmembers' Association Update

- a. Legislative Committee Update
- b. Discussion of Upcoming Association Meeting Agendas or Issues
- c. Miscellaneous Issues

13. MAYOR'S & COUNCILMEMBERS' REPORTS

13.1 Individual Councilmember Reports and Comments

Mayor Allen announced the next business visitation will be at Uptick Vineyards on Tuesday, May 3rd at 5:00 p.m. Vice Mayor Fudge has tentatively confirmed her attendance.

13.2 Reports on Meetings/Conferences

Mayor Allen reported on his attendance at the April 14, 2011 Mayors' and Councilmembers' Association meeting that was hosted by the City of Cloverdale. He noted that Vice Mayor Debora Fudge, Councilmembers Goble, Salmon and Scholar and Town Manager Matt Mullan were also in attendance.

13.3 Reports from Councilmembers on activities of miscellaneous agencies.

No reports were made.

13.4 Requests for Future Council Agenda Items

Mayor Allen would like to review and discuss the Town's garbage contract after the budget adoption.

14. TOWN MANAGER'S REPORT (ORAL REPORT)

No reports were made.

15. ANNOUNCEMENT OF CLOSED SESSION TOPIC/ ADJOURNMENT TO CLOSED SESSION

Mayor Allen announced the following Closed Session topic and Council adjourned to a Closed Session in the Wild Oak Room at 7:05 p.m.

15.1 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Agency Designated Representative:

Samantha Zutler

Employee Organizations and Unrepresented Employees: Town of Windsor Employees' Association- AFSCME Local 3910, Town of Windsor Supervisory Employees Group - AFSCME Local 829, Town of Windsor Management Employees Group and unrepresented Executive Management Group.

16. REPORT OUT OF CLOSED SESSION

The Closed Session adjourned at 8:15 p.m. and the regular meeting reconvened with all members present. No action was taken during the Closed Session.

17. ADJOURNMENT

The meeting adjourned at 8:15 pm to the next regular Council meeting scheduled for Wednesday, May 4, 2011 at 6:00 p.m., in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.

Brigitte Graham
Records Management Technician