

# A G E N D A

## JOINT TOWN COUNCIL, WINDSOR REDEVELOPMENT AGENCY, AND WINDSOR WATER DISTRICT MEETING

Wednesday, May 18, 2011  
Regular Session - 6:00 p.m.

Civic Center Council Chambers  
9291 Old Redwood Highway, Building 400  
Windsor, CA 95492

**(For further information please call Town Hall: 838-1000)**

In compliance with the Americans with Disabilities Act, if you need special assistance to attend or participate in a Town Council meeting, please contact the Town Clerk's office at 838-5311. Notification at least 48 hours prior to the meeting will assist Town staff in assuring that reasonable accommodations are made to provide accessibility to the meeting.

As a public service to the community, Town Council meetings are televised on Comcast Cable Channel 27, on AT&T U-verse Channel 99 and via live webcast at <http://www.ci.windsor.ca.us/media/media.aspx> on day of meeting.

Town Council Agenda staff reports are now available on the Town's web site ([www.townofwindsor.com](http://www.townofwindsor.com)). If an Agenda item has not been highlighted, no written report is available. (Please note that some of these reports may be large documents requiring a long loading time.)

### SB 343 - Documents related to Open Session Agendas

Any writings or documents provided to a majority of the Town Council/Redevelopment Agency/Windsor Water District regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public review in the Town Clerk's Office located at 9291 Old Redwood Highway, Building 400, Windsor, during normal business hours, and on the Town's website at [www.townofwindsor.com](http://www.townofwindsor.com).

If the supplemental materials are made available to the members of the Town Council/Redevelopment Agency/Windsor Water District at the meeting, a copy will be available for public review at the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400, Windsor, CA 95492.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

**Announcement – Please turn off all pagers, cellular telephones and all other communication devices upon entering the Council Chambers because of electrical interference with the sound recording and TV projection systems.**

**1. CALL TO ORDER**

Call to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District.

**2. COUNCIL ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. PRESENTATION/PROCLAMATION**

**4.1 [Proclamation declaring May 15-21, 2011, as “National Public Works Week.”](#)**

**4.2 Mayor’s Certificates of Appreciation to [Earth Day and Wellness](#) and [Cinco de Mayo Sponsors](#).**

**4.3 [Mayor’s Certificates of Appreciation to Outgoing Parks and Recreation Youth Commissioners](#).**

**4.4 Presentation by the Windsor Vineyard Academy, Windsor High School, on the habits of buying locally.**

**5. ANNOUNCEMENTS**

a. [Upcoming Town Events](#)

b. One Cool Green Thing

**6. CONFLICT OF INTEREST DECLARATION**

**7. CHANGES TO THE AGENDA**

**8. CITIZEN PUBLIC COMMENT**

Any citizen wishing to speak to the Council on any Consent Calendar item or any item *not listed* on the agenda may do so at this time. Pursuant to the Brown Act, the Council is not allowed to consider issues or take action on any item not listed on the agenda during this period. Each Citizen Public Comment is normally restricted to three (3) minutes in length and must be spoken into the microphone from the podium.

If you wish to speak on a Consent Calendar item, please notify the Mayor during Citizen Public Comment.

**9. CONSENT CALENDAR**

Consent Calendar items are viewed as routine in nature or require little or no further discussion by the Council, public or applicant.

**9.1 [Check Register No. 453](#)**

By motion, approve disbursements in the amount of \$679,458.28.

- 9.2 **Approval of Minutes**  
By motion, approve the minutes of the regular meeting of May 4, 2011.
- 9.3 **Youth Parks and Recreation Commissioner Appointments**  
Confirm the 2011-2012 Youth Commissioner appointments to the Parks and Recreation Commission.
- 9.4 **2011 Resurfacing Program**
- a. By motion, approve the plans and specifications and award a contract to Valley Slurry Seal Company in the amount of \$857,585.00 for the construction of the 2011 Resurfacing Project and authorize the Town Manager to execute the construction contract and any required construction change orders up to the authorized project budget on behalf of the Town.
  - b. By motion, approve and authorize the Town Manager to execute a Professional Services Agreement with Pavement Engineering Inc. to provide construction management, inspection, and materials testing services for the 2011 Resurfacing Project in an amount not to exceed \$72,645.00.
- 9.5 **Acceptance of Work for the Lakewood Center Waterline Repair Project**  
Adopt a resolution accepting the contract work performed by Able General Engineering, Inc. for the construction of the Lakewood Center Waterline Repair Project and directing the Town Clerk to record a Notice of Completion.
10. **PUBLIC HEARING - None.**
11. **REGULAR CALENDAR**  
Those matters requiring discussion and/or action by the Council will be heard at this time. Regular Calendar items will be taken up and acted upon separately.
- 11.1 **Status Report on Agreement for Services with Windsor Chamber of Commerce**  
Receive status report provided by the Windsor Chamber of Commerce on their current agreement with the Town of Windsor to provide services related to the operation of the Visitors' Center and marketing and promotions during Fiscal Year 2010-2011 and direct staff to place the renewal of this agreement for services on the FY 11-13 discretionary list for Council consideration on June 1, 2011.
- 11.2 **Status Report on Agreement for Services with Sonoma County Tourism Bureau**  
Receive status report provided by the Sonoma County Tourism Bureau on their current agreement with the Town of Windsor to provide tourism marketing services during Fiscal Year 10-11 and direct staff to place the renewal of this agreement for services on the FY 11-13 discretionary list for Council consideration on June 1, 2011.

- 11.3**    [Adoption of New Employee Job Classification Titles and Salary Schedule](#)  
Adopt a resolution establishing new employee job classifications, titles, and salary schedule; and abolishing existing employee job classifications and salary schedule. *\*Please Note: Due to its size, this report may require a longer loading time.*
- 12.**    **FEDERAL, STATE OR LOCAL LEGISLATION**  
Discussion and/or action on proposed legislation or issues
- 12.1**    **League of California Cities**  
Activities, Actions or Recommendations on behalf of Cities.
- 12.2**    **Sonoma County Mayors' and Councilmembers' Association Update**  
a.        Legislative Committee Update  
b.        Discussion of Upcoming Association Meeting Agendas or Issues  
c.        Miscellaneous Issues
- 13.**    **MAYOR'S & COUNCILMEMBERS' REPORTS**
- 13.1**    **Individual Councilmember Reports and Comments**
- 13.2**    **Reports on Meetings/Conferences**
- 13.3**    **Reports from Councilmembers on activities of miscellaneous agencies.**
- 13.4**    **Requests for Future Council Agenda Items**
- 13.5**    [Upcoming Business Visitations](#)
- 14.**    **TOWN MANAGER'S REPORT (ORAL REPORT)**
- 15.**    **ADJOURNMENT**  
Adjourn to the next regular Council meeting scheduled for Wednesday, June 1, 2011 at 6:00 p.m., in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.