

A G E N D A

JOINT TOWN COUNCIL, WINDSOR REDEVELOPMENT AGENCY, AND WINDSOR WATER DISTRICT MEETING

Wednesday, June 15, 2011
Regular Session - 6:00 p.m.

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

(For further information please call Town Hall: 838-1000)

In compliance with the Americans with Disabilities Act, if you need special assistance to attend or participate in a Town Council meeting, please contact the Town Clerk's office at 838-5311. Notification at least 48 hours prior to the meeting will assist Town staff in assuring that reasonable accommodations are made to provide accessibility to the meeting.

As a public service to the community, Town Council meetings are televised on Comcast Cable Channel 27, on AT&T U-verse Channel 99 and via live webcast at <http://www.ci.windsor.ca.us/media/media.aspx> on day of meeting.

Town Council Agenda staff reports are now available on the Town's web site (www.townofwindsor.com). If an Agenda item has not been highlighted, no written report is available. (Please note that some of these reports may be large documents requiring a long loading time.)

SB 343 - Documents related to Open Session Agendas

Any writings or documents provided to a majority of the Town Council/Redevelopment Agency/Windsor Water District regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public review in the Town Clerk's Office located at 9291 Old Redwood Highway, Building 400, Windsor, during normal business hours, and on the Town's website at www.townofwindsor.com.

If the supplemental materials are made available to the members of the Town Council/Redevelopment Agency/Windsor Water District at the meeting, a copy will be available for public review at the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400, Windsor, CA 95492.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

Announcement – Please turn off all pagers, cellular telephones and all other communication devices upon entering the Council Chambers because of electrical interference with the sound recording and TV projection systems.

1. CALL TO ORDER

Call to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District.

2. COUNCIL ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PRESENTATION/PROCLAMATION

4.1 [Proclamation proclaiming July 2011 as, "Parks and Recreation Month."](#)

4.2 [Proclamation proclaiming June 20, 2011 as, "Ride to Work Day."](#)

5. ANNOUNCEMENTS

a. [Upcoming Town Events](#)

b. One Cool Green Thing

6. CONFLICT OF INTEREST DECLARATION

7. CHANGES TO THE AGENDA

8. CITIZEN PUBLIC COMMENT

Any citizen wishing to speak to the Council on any Consent Calendar item or any item *not listed* on the agenda may do so at this time. Pursuant to the Brown Act, the Council is not allowed to consider issues or take action on any item not listed on the agenda during this period. Each Citizen Public Comment is normally restricted to three (3) minutes in length and must be spoken into the microphone from the podium.

If you wish to speak on a Consent Calendar item, please notify the Mayor during Citizen Public Comment.

9. CONSENT CALENDAR

Consent Calendar items are viewed as routine in nature or require little or no further discussion by the Council, public or applicant.

9.1 [Check Register No. 455](#)

By motion, approve disbursements in the amount of \$1,406,014.55.

9.2 Approval of Minutes – None.

9.3 [Consider a Request for a Road Name Change from Medical Center Plaza to Adele Drive](#)

Adopt a resolution of the Town Council of the Town of Windsor Approving a Road Name Change from Medical Center Plaza to Adele Drive.

- 9.4** [Status Report on Employee Workplace Safety Committee Accomplishments](#)
Receive a status report on the significant accomplishments of the Employee Workplace Safety Committee during 2010.
- 9.5** [Adopt Investment Policy for Fiscal Year 2011-12](#)
Adopt a resolution approving the Town of Windsor’s Investment Policy for Fiscal Year 2011-12.
- 9.6** [Approve Highway 101 Sound Wall Right of Way Contracts](#)
- a. Adopt a resolution authorizing the Town Manager to execute a “Right of Way Contract – State Highway” and Easement Deed with the State of California Department of Transportation whereby the State purchases a Temporary Construction Easement to construct a sound wall near the end of Bluebird Court.
 - b. Adopt a resolution authorizing the Town Manager to execute a “Right of Way Contract – State Highway” and Easement Deed with the State of California Department of Transportation whereby the State purchases a Temporary Construction Easement to construct a sound wall west of Dove Lane.
- 9.7** [Approve the Plans and Specifications and Award a Construction Contract for the Pond 5 Outlet Piping Project and authorize the Town Manager to execute on behalf of the Town](#)
- a. By Motion, approve the plans and specifications for construction of the Pond 5 Outlet Piping Project.
 - b. By Motion, award a contract to Argonaut Constructors for construction of the Pond 5 Outlet Piping Project in the amount of \$398,000 and authorize the Town Manager to execute the contract and any required construction change orders for an additional amount of \$40,000.
 - c. By Motion, approve a Standard Services Agreement with Brelje & Race for Construction Administration for the Pond 5 Outlet Piping Project in the amount of \$88,000 and authorize the Town Manager to execute the Standard Services Agreement and any amendments up to an additional \$15,000.
- 9.8** [Award Construction Contract for the Hembree Lane at Vinecrest Road Guard Rail Project](#)
By motion, approve the plans and specifications and award a construction contract to Dama Construction, Inc. in the amount of \$23,403.50 for the construction of the Hembree Lane at Vinecrest Road Guard Rail Project and authorize the Town Manager to execute the construction contract and any required construction change orders up to the authorized project budget on behalf of the Town.

9.9 Authorize the transfer of funds from the General Fund to the RDA Fund and authorize use of RDA Funds and Award a Construction Contract for the Windsor Road/Windsor River Road Intersection – Realign Curb and Gutter Project

- a. Adopt a Resolution of the Town Council amending the FY 2010-2011 budget to appropriate additional funds in the amount of \$15,000.00 from the General Fund – Engineering to the Redevelopment Agency Capital Fund for the Windsor Road/Windsor River Road Intersection – Realign Curb and Gutter Project.
- b. Adopt a joint Resolution of the Town Council and the Board of Directors of the Redevelopment Agency of the Town of Windsor authorizing the use of \$30,584.00 of Tax Increment Funds for public improvements of benefit to the Town of Windsor and making findings required by Health and Safety Code Section 33445 for the Windsor Road/Windsor River Road Intersection – Realign Curb and Gutter Project.
- c. By motion, approve the plans and specifications, waive the inconsequential non-conformity in Able General Engineering Inc.'s bid and award the construction contract to Able General Engineering, Inc. in the amount of \$37,308.12 for the construction of the Windsor Road/Windsor River Road Intersection – Realign Curb and Gutter Project and authorize the Town Manager to execute the construction contract and any required construction change orders up to the authorized project budget on behalf of the Town.

9.10 G & C Auto Body In Lieu Agreement

Adopt a resolution approving an In Lieu Agreement with G&C Auto Body in the amount of \$84,883.41 for undergrounding of utilities and authorizing the Town Manager to execute the agreement on behalf of the Town.

9.11 BID Award for Electronic Monument Entry Sign at Exchange Bank

- a. Adopt a joint resolution of the Town Council and the Board of Directors of the Windsor Redevelopment Agency of the Town of Windsor awarding and approving a construction contract to Arrow Sign Company for the Electronic Monument Entry Sign project in the amount of \$45,000.00, authorizing the use of tax increment funds for public improvements of benefit to the Windsor Redevelopment Project Area, making findings required by California Health and Safety Code Section 33445 and authorizing the Town Manager to execute a construction agreement and any required construction change orders up to the authorized project budget.
- b. By motion, approve agreement with Exchange Bank and authorize the Town Manager to execute the final agreement including making any minor changes required to perfect the agreement with Exchange Bank.

10. PUBLIC HEARING

Public Hearing items will begin at the time shown, or as close thereafter as possible, to allow for completion of the item.

10.1 [Windsor Live and Work Project](#)

*(*Please Note: Attachments to this document has been split into sections which may require a longer loading time due to its size. To view, simply click on the desired section. Windsor Live and Work Project Attachments: [Part 2.1](#), [Part 2.2](#), [Part 3](#))*

- a. Adopt a resolution approving the Mitigated Negative Declaration for the Windsor Live and Work Project located at 6010 Old Redwood Highway.
- b. Adopt a resolution approving the General Plan Amendment to Special Area H to accommodate the Windsor Live and Work Project.
- c. Adopt a resolution approving the Use Permit, including Final Site Plan and Design Review, for the Windsor Live and Work Project.
- d. Adopt a resolution approving the Tentative Map for the Windsor Live and Work Project.

10.2 [Adoption of the 2010 Urban Water Management Plan](#)

Adopt a resolution adopting the 2010 Urban Water Management Plan.

11. REGULAR CALENDAR – None.

12. FEDERAL, STATE OR LOCAL LEGISLATION

Discussion and/or action on proposed legislation or issues

12.1 League of California Cities

Activities, Actions or Recommendations on behalf of Cities.

12.2 Sonoma County Mayors' and Councilmembers' Association Update

- a. Legislative Committee Update
- b. Discussion of Upcoming Association Meeting Agendas or Issues
- c. Miscellaneous Issues

13. MAYOR'S & COUNCILMEMBERS' REPORTS

13.1 Individual Councilmember Reports and Comments

13.2 Reports on Meetings/Conferences

13.3 Reports from Councilmembers on activities of miscellaneous agencies.

13.4 Requests for Future Council Agenda Items

13.5 Upcoming Business Visitations – None.

- 14. TOWN MANAGER'S REPORT (ORAL REPORT)**
- 15. ANNOUNCEMENT OF CLOSED SESSION TOPIC/ ADJOURNMENT TO CLOSED SESSION**
- 15.1 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Agency Designated Representative: Samantha Zutler**
Employee Organizations and Unrepresented Employees: Town of Windsor Employees' Association- AFSCME Local 3910, Town of Windsor Supervisory Employees Group – AFSCME Local 829, Town of Windsor Management Employees Group and unrepresented Executive Management Group.
- 16. REPORT OUT OF CLOSED SESSION**
- 17. ADJOURNMENT**
Adjourn to the next Special Town Council meeting scheduled for Wednesday, June 22, 2011 at 6:00 p.m., in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.