

A G E N D A

JOINT TOWN COUNCIL, WINDSOR REDEVELOPMENT AGENCY, AND WINDSOR WATER DISTRICT MEETING

Wednesday, July 6, 2011
Regular Session - 6:00 p.m.

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

(For further information please call Town Hall: 838-1000)

In compliance with the Americans with Disabilities Act, if you need special assistance to attend or participate in a Town Council meeting, please contact the Town Clerk's office at 838-5311. Notification at least 48 hours prior to the meeting will assist Town staff in assuring that reasonable accommodations are made to provide accessibility to the meeting.

As a public service to the community, Town Council meetings are televised on Comcast Cable Channel 27, on AT&T U-verse Channel 99 and via live webcast at <http://www.ci.windsor.ca.us/media/media.aspx> on day of meeting.

Town Council Agenda staff reports are now available on the Town's web site (www.townofwindsor.com). If an Agenda item has not been highlighted, no written report is available. (Please note that some of these reports may be large documents requiring a long loading time.)

SB 343 - Documents related to Open Session Agendas

Any writings or documents provided to a majority of the Town Council/Redevelopment Agency/Windsor Water District regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public review in the Town Clerk's Office located at 9291 Old Redwood Highway, Building 400, Windsor, during normal business hours, and on the Town's website at www.townofwindsor.com.

If the supplemental materials are made available to the members of the Town Council/Redevelopment Agency/Windsor Water District at the meeting, a copy will be available for public review at the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400, Windsor, CA 95492.

These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

Announcement – Please turn off all pagers, cellular telephones and all other communication devices upon entering the Council Chambers because of electrical interference with the sound recording and TV projection systems.

1. CALL TO ORDER

Call to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District.

2. COUNCIL ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PRESENTATION/PROCLAMATION

4.1 [Proclamation recognizing and commending the Sonoma County Fair and Exposition on its seventy-fifth anniversary.](#)

4.2 Presentation on the Regional Climate Protection Authority Program Update: Energy Upgrade California and Renewable Energy Secure Sonoma County (RESCO).

5. ANNOUNCEMENTS

- a. Upcoming Town Events
- b. One Cool Green Thing

6. CONFLICT OF INTEREST DECLARATION

7. CHANGES TO THE AGENDA

8. CITIZEN PUBLIC COMMENT

Any citizen wishing to speak to the Council on any Consent Calendar item or any item *not listed* on the agenda may do so at this time. Pursuant to the Brown Act, the Council is not allowed to consider issues or take action on any item not listed on the agenda during this period. Each Citizen Public Comment is normally restricted to three (3) minutes in length and must be spoken into the microphone from the podium.

If you wish to speak on a Consent Calendar item, please notify the Mayor during Citizen Public Comment.

9. CONSENT CALENDAR

Consent Calendar items are viewed as routine in nature or require little or no further discussion by the Council, public or applicant.

9.1 [Check Register No. 456](#)

By motion, approve disbursements in the amount of \$1,683,405.82.

9.2 [Approval of Minutes](#)

By motion, approve the minutes of the regular meetings of June 1, 2011, June 15, 2011 and the special meeting of June 22, 2011.

- 9.3** [Approve Contract for Annual Traffic Engineering Services](#)
By motion, approve a Professional Services Agreement with Whitlock & Weinberger Transportation Inc. (W-Trans), in the amount not to exceed \$110,000 for annual traffic engineering services for Fiscal Year 2011/2012 and authorize the Town Manager to execute the agreement.
- 9.4** [Agreement for Services with the Windsor Chamber of Commerce](#)
By motion, approve a Professional Services Agreement with the Windsor Chamber of Commerce in an amount not to exceed \$57,000 for services related to the operation of the Visitors' Center and marketing and promotions for Fiscal Year 2011/2012 and authorizing the Town Manager to execute the agreement on behalf of the Town.
- 9.5** [Agreement for Services with Sonoma County Tourism Bureau](#)
By motion, approve a Professional Services Agreement with the Sonoma County Tourism Bureau (SCTB) in an amount not to exceed \$27,500 for marketing and promotion services during Fiscal Year 2011/2012 and authorize the Town Manager to execute the agreement on behalf of the Town.
- 10. PUBLIC HEARING**
Public Hearing items will begin at the time shown, or as close thereafter as possible, to allow for completion of the item.
- 10.1** [Annual FY 2011/12 Engineer's Report – Windsor Landscaping & Lighting Special Assessment District No. 1](#)
Adopt a resolution approving the annual [Engineer's Report](#), confirming the assessment diagram and annual assessment amounts, and authorizing the levy and collection of assessments for the FY 2011/12 Windsor Landscaping & Lighting Special Assessment District (LLAD-1).
- 10.2** [Annual FY 2011/12 Engineer's Report – Windsor Landscaping & Lighting Assessment District No. 2](#)
Adopt a resolution approving the annual [Engineer's Report](#), confirming the assessment diagram and annual assessment amounts, and authorizing the levy and collection of assessments for the FY 2011/12 Windsor Landscaping & Lighting Assessment District (LLAD-2).
- 11. REGULAR CALENDAR**
Those matters requiring discussion and/or action by the Council will be heard at this time. Regular Calendar items will be taken up and acted upon separately.
- 11.1** [Status Report on Sonoma County/City Solid Waste Advisory Group \(SWAG\)](#)
a. By motion, accept a report providing an update on Sonoma County/City Solid Waste Advisory Group (SWAG) activities, presenting the recommendations from the SWAG Research Committee Report and the next steps in the SWAG process.
b. Provide feedback on SWAG Research Committee Report recommendations and by motion, direct Town of Windsor SWAG member to vote to proceed with a consultant study of the recommendations.

- 11.2 Sonoma County Waste Management Agency Update**
Informational item only; no Town Council action is required at this time.
- 11.3 Appointment to the Planning Commission**
At the nomination of Vice Mayor Fudge, make an appointment to fill a Planning Commission vacancy for an unexpired term ending December 31, 2012.
- 12. FEDERAL, STATE OR LOCAL LEGISLATION**
Discussion and/or action on proposed legislation or issues
- 12.1 League of California Cities**
Activities, Actions or Recommendations on behalf of Cities.
- 12.2 Sonoma County Mayors' and Councilmembers' Association Update**
a. Legislative Committee Update
b. Discussion of Upcoming Association Meeting Agendas or Issues
c. Miscellaneous Issues
- 13. MAYOR'S & COUNCILMEMBERS' REPORTS**
- 13.1 Individual Councilmember Reports and Comments**
- 13.2 Reports on Meetings/Conferences**
- 13.3 Reports from Councilmembers on activities of miscellaneous agencies.**
- 13.4 Requests for Future Council Agenda Items**
- 13.5 Upcoming Business Visitations – None.**
- 14. TOWN MANAGER'S REPORT (ORAL REPORT)**
- 15. ADJOURNMENT**
Adjourn to the next meeting scheduled for Wednesday, July 20, 2011 at 6:00 p.m., in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.