

# MINUTES

## SPECIAL JOINT TOWN COUNCIL, WINDSOR REDEVELOPMENT AGENCY, AND WINDSOR WATER DISTRICT MEETING

Wednesday, June 22, 2011  
Closed Session- 6:00 p.m.

Windsor Civic Center, Wild Oak Conference Room  
9291 Old Redwood Highway, Building 400  
Windsor, CA 95492

Regular Meeting – Immediately following Closed Session

Civic Center Council Chambers  
9291 Old Redwood Highway, Building 400  
Windsor, CA 95492

### CLOSED SESSION- 6:00 p.m.

#### 1. CALL TO ORDER

Mayor Allen called to order a special meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District at 6:03 p.m.

#### 2. COUNCIL ROLL CALL

Present at Roll Call were Mayor Allen, Vice Mayor Fudge, Councilmembers Goble and Scholar.

It was noted for the record that Councilmember Salmon would be arriving late.

#### 3. CITIZEN PUBLIC COMMENT (Only comments or statements concerning the Agenda item listed below are allowed.)

No comments were made.

#### 4. ANNOUNCEMENT OF CLOSED SESSION TOPIC/ ADJOURNMENT TO CLOSED SESSION

Mayor Allen announced the following Closed Session topic and Council adjourned to a Closed Session in the Wild Oak Room at 6:05 p.m.

Councilmember Salmon arrived at 6:05 p.m.

- 4.1 CONFERENCE WITH LEGAL COUNSEL:**  
**Conference with Labor Negotiators pursuant to Government Code Section 54957.6)**  
**Agency Designated Representative: Samantha Zutler**  
Employee Organizations and Unrepresented Employees: Town of Windsor Employees' Association- AFSCME Local 3910, Town of Windsor Supervisory Employees Group – AFSCME Local 829, Town of Windsor Management Employees Group and unrepresented Executive Management Group.

- 5. REPORT OUT OF CLOSED SESSION**  
The Closed Session adjourned at 6:25 p.m. and the Regular Session commenced immediately thereafter. There were no announcements made.

## **REGULAR SESSION**

- 6. PLEDGE OF ALLEGIANCE**  
Dick Caletti led the Pledge of Allegiance.

- 7. CONFLICT OF INTEREST DECLARATION**  
None.

- 8. CHANGES TO THE AGENDA**  
None.

- 9. CITIZEN PUBLIC COMMENT**  
None.

- 10. REGULAR CALENDAR**

- 10.1 Approval of 2011-13 Operating Budget and 2011-16 Capital Improvement Program**  
Administrative Services Director McAdler reported on this item and noted that revised resolutions were distributed on the dais reflecting various corrections.

Town Engineer/Public Works Director Burt responded to concerns raised in a letter that was received at the June 15<sup>th</sup> Council meeting from Town employees related to the layoff of two positions in the Public Works Department. He also explained the reasons for the contracting of the industrial waste program with the City of Santa Rosa.

Finance Manager Arend gave Council an update on the bills currently proposed by the state that will eliminate Redevelopment Agencies and the impact this action will have on the Town.

Mayor Allen opened the public comment period. No comments were forthcoming.

Following its deliberation, the Council took the following actions:

Councilmember Goble moved to adopt the following resolutions. Councilmember Salmon seconded the motion. By a roll call vote, the motion passed by a 5/0 vote.

3. Resolution No. 2806-11 adopting the appropriations limit for fiscal year 2011-12;
4. Resolution No. 2807-11 of the Town Council acting for the Town of Windsor and acting on behalf of the Redevelopment Agency adopting a capital improvement program for fiscal years 2011-16;
5. Resolution No. 2808-11 authorizing layoffs and abolishing a Management Analyst position assigned to the Parks and Recreation Department and a Maintenance Technician position assigned to the Water Reclamation Division effective July 1, 2011, and a Maintenance Technician position assigned to the Water Reclamation Division effective July 1, 2012, for the 2011-13 biennium due to lack of work or funds;
6. Resolution No. 2809-11 establishing new employee job classification titles, adopting new salary schedule for employee job classifications, and abolishing existing employee job classifications;
7. Resolution No. 2810-11 authorizing the Town Manager to execute a memorandum of understanding between the Town of Windsor and the Town of Windsor Employees Association/AFSCME Local 3910;
8. Resolution No. 2811-11 authorizing the Town Manager to execute a memorandum of understanding between the Town of Windsor and the Town of Windsor Supervisory Employees Group/AFSCME Local 829;
9. Resolution No. 2812-11 authorizing the Town Manager to execute a memorandum of understanding between the Town of Windsor and the Town of Windsor Management Employees Group;
10. Resolution No. 2813-11 establishing benefits for unrepresented executive management and confidential employees; as revised.
11. Resolution No. 2814-11 to tax defer member paid contributions to the California Public Employees Retirement System;
12. Resolution No. 2815-11 for employer paid member contributions to the California Public Employees Retirement System;
13. Resolution No. 2816-11 for paying and reporting the value of employer paid member contributions to the California Public Employees Retirement System;

Councilmember Goble moved to adopt the following resolutions. Councilmember Salmon seconded the motion. By a roll call vote, the motion passed by a 4/1 vote (Councilmember Scholar opposed).

1. Resolution No. 2804-11 of the Town Council acting for the Town of Windsor and acting on behalf of the Town of Windsor Water District adopting the budgets for Fiscal Years 2011-12 and 2012-13;
2. Resolution No. 2805-11 of the Windsor Redevelopment Agency adopting the budget and work plans for fiscal years 2011-12 and 2012-13 and authorizing expenditures there from;

14. Resolution No. 2817-11 approving an interfund loan from the Water Reclamation Capital Replacement Fund to the Water Reclamation Capital Fund in the amount of \$606,710, as revised (see note below).

As amended by the Town Council as follows:

- Town Council's approval of the discretionary spending as outlined on Attachment "A" to the Agenda Report dated June 22, 2011 as revised.
- Incorporating the savings realized with the approval of the adopted Town and Employee Memorandums of Understanding (MOUs);
- Adopting Resolution No. 14 as listed on the Town's Agenda Report and as amended by the correction in the loan amount from the Water Reclamation Capital Replacement Fund; and, (as noted above).
- Addition of estimated costs of workers' compensation insurance and by the reduction to capital expenditures in the Water Reclamation Operating Fund.

Councilmember Goble moved to adopt the following resolution. Councilmember Salmon seconded the motion. By a roll call vote, the motion passed by a 5/0 vote.

15. Resolution No. 2818-11 approving extension to repay interfund loan from the Drainage Mitigation Fund to the Traffic Mitigation Fund in the amount of one million one hundred thousand dollars (\$1,100,000.00).

**11. ADJOURNMENT**

The meeting adjourned at 7:30 p.m. to the next regular Council meeting scheduled for Wednesday, July 6, 2011 at 6:00 p.m., in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.

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Maria De La O, CMC  
Town Clerk