

MINUTES

Meeting of the TOWN OF WINDSOR PARKS AND RECREATION COMMISSION

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

Wednesday, May 11, 2011
6:00 p.m.

1. CALL TO ORDER

Chair Cain called to order a meeting of the Windsor Parks and Recreation Commission at 6:03 p.m.

2. COMMISSION ROLL CALL

Present at roll call were Chair Cain, Commissioners Mitchell and Piscitello, and Youth Commissioners Mudgett and Winter.

Vice Chair Torres and Commissioner Brown (excused) were absent.

Staff present included Parks and Recreation Director Donna Legge, Maintenance Superintendent Jim O'Brien and Recording Secretary Jeannie Mitchell.

3. PLEDGE OF ALLEGIANCE

Youth Commissioners Mudgett and Winter led the Pledge of Allegiance.

4. APPROVAL OF MINUTES

By motion, the minutes of the meeting of April 13, 2011 were approved as submitted.

5. CONFLICT OF INTEREST DECLARATION

None.

6. CITIZEN PUBLIC APPEARANCE

None.

7. REGULAR CALENDAR

7.1 Non-profit Organization Presentation by Windsor Arts Council

Mikala Kennan, President of the Windsor Arts Council, gave a presentation on the history and current activities of the organization. She stated the organization's mission as "to promote the visual arts and foster cultural enrichment on behalf of its members and the local community."

7.2 Parks, Facilities and Streetscape Report

The Commission received a report on the maintenance of the Town's parks, facilities and streetscapes from Parks and Facilities Maintenance Superintendent Jim O'Brien.

7.3 Windsor Neighborhood Improvement Grant Program

The Commission received a presentation from Senior Planner Kevin Thompson on the newly adopted Neighborhood Improvement Grant Program the purpose of which is to "encourage community building at the neighborhood level." He explained that the Commission's role will be to help staff promote the program and to award grants based on the criteria outlined in the Program Guidelines. He stated that the first applications are due June 30th and that the applicants will present their proposals to the Parks and Recreation Commission at its July 13th meeting.

8. COMMISSIONERS' REPORTS

Commissioner Piscitello reported that he had visited with Dog Park Association of Windsor members at the Windsor Day Parade/Festival last Saturday. He stated his intention to attend DPAW's activity on Saturday, May 14 and will report back. Director Legge asked Commissioner Piscitello to convey the Town's willingness to help promote the organization's activities.

Commissioner Mitchell reported that he had sat in on Windsor Wellness Partnership meeting last week and commented that it seems that a good strong foundation is in place. He will continue to report.

Youth Commissioner Mudgett reported having enjoyed the Town's Earth Day and Wellness Festival as well as at the Windsor Day Parade. She noted that this is the Youth Commissioners' last meeting and expressed appreciation for her experience on the Commission.

Youth Commissioner Winter likewise expressed appreciation to Commission and staff for the opportunity of serving on the Commission.

Chair Cain reported that he attended the first meeting of the Windsor Parks and Recreation Foundation Board noting the great energy present and the fine group of trustees. He announced the Summer Kick-off barbecue this Saturday at the Community Center.

9. PARKS AND RECREATION DIRECTOR'S REPORT

Parks and Recreation Director Legge shared items of interest as well as updates on Town Council actions.

10. FUTURE AGENDA ITEMS

- Recreation Program Informational Presentation – Ongoing
- Non-profit Presentation – Ongoing
- Appointment of New Youth Commissioners (June)

11. ADJOURNMENT

The meeting adjourned at 7:39 p.m. to a Regular Meeting of the Parks and Recreation Commission scheduled for Wednesday, June 8, 2011 at 6:00 p.m. at Windsor Town Hall Council Chambers, 9291 Old Redwood Highway, Building 400, Windsor.

Minutes prepared by: Jeannie Mitchell

Minutes approved: July 13, 2011