

# MINUTES

## JOINT TOWN COUNCIL, WINDSOR REDEVELOPMENT AGENCY, AND WINDSOR WATER DISTRICT MEETING

Wednesday, July 6, 2011  
Regular Session - 6:00 p.m.

Civic Center Council Chambers  
9291 Old Redwood Highway, Building 400  
Windsor, CA 95492

### 1. CALL TO ORDER

Mayor Allen called to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District at 6:03 p.m.

### 2. COUNCIL ROLL CALL

Present at Roll Call were Mayor Allen, Vice Mayor Fudge, Councilmembers Goble, Salmon and Scholar.

### 3. PLEDGE OF ALLEGIANCE

Associate Planner Pauletta Cangson led the Pledge of Allegiance.

Mayor Allen acknowledged Ms. Cangson's 30 years of employment with the Town of Windsor.

### 4. PRESENTATION/PROCLAMATION

#### 4.1 Proclamation recognizing and commending the Sonoma County Fair and Exposition on its seventy-fifth anniversary.

Mayor Allen read a proclamation recognizing and commending the Sonoma County Fair and Exposition on its seventy-fifth anniversary and presented the proclamation to Saralee McClelland Kunde.

#### 4.2 Presentation on the Regional Climate Protection Authority Program Update: Energy Upgrade California and Renewable Energy Secure Sonoma County (RESCO).

Senior Planner Thompson introduced Mike Sandler with the Sonoma County Regional Climate Protection Authority who will be reporting on this item.

Mike Sandler, Sonoma County Regional Climate Protection Authority, gave an overview and the history of the Regional Climate Protection Authority Program. He also discussed several programs and projects that have been implemented to reduce greenhouse gas emissions.

**5. ANNOUNCEMENTS**

- a. Upcoming Town Events  
Mayor and Councilmembers announced various upcoming events.
- b. One Cool Green Thing  
Vice Mayor Fudge encouraged Windsor residents to ride their bikes on Thursdays to the Town Green events.

**6. CONFLICT OF INTEREST DECLARATION**

Mayor Allen advised that he would be abstaining from voting on the June 15, 2011 Town Council Minutes because he was absent.

**7. CHANGES TO THE AGENDA**

None.

**8. CITIZEN PUBLIC COMMENT**

David Kahn, Windsor resident, commented on the upcoming Town's 20<sup>th</sup> anniversary (July 2012), noting that he would like to put together a coalition of non-profit organizations to do the July 3<sup>rd</sup> fireworks event next year at Keiser park.

Kathleen Riley Bennett, Windsor resident, inquired about existing programs that could assist her with landscaping upgrades to her property.

**9. CONSENT CALENDAR**

Councilmember Salmon moved to adopt the Consent Calendar items as follows: Councilmember Goble seconded the motion. The motion passed by a 5/0 vote on all items with the exception of Item 9.2 (Approval of June 15, 2011 Town Council Minutes) which passed by a 4/0/1 vote (Mayor Allen abstained) and Item 9.3 (Approve Contract for Annual Traffic Engineering Services) which was approved by a 4/1 vote (Councilmember Salmon opposed).

**9.1 Check Register No. 456**

**5/0 vote.** By motion, approved disbursements in the amount of \$1,683,405.82.

**9.2 Approval of Minutes**

The following sets of Minutes were approved as part of the Consent Calendar as follows:

- a) The minutes of the regular meeting of June 1, 2011 were approved by a 5/0 vote.
- b) The minutes of the regular meeting of June 15, 2011 were approved by a 4/0/1 vote (Mayor Allen abstained).
- c) The minutes of the special meeting of June 22, 2011 were approved by a 5/0 vote.

**9.3 Approve Contract for Annual Traffic Engineering Services**

**4/1 vote (Councilmember Salmon opposed).** By motion, approved a Professional Services Agreement with Whitlock & Weinberger Transportation Inc. (W-Trans), in the amount not to exceed \$110,000 for annual traffic engineering services for Fiscal Year 2011/2012 and authorized the Town Manager to execute the agreement.

**9.4 Agreement for Services with the Windsor Chamber of Commerce**

**5/0 vote.** By motion, approved a Professional Services Agreement with the Windsor Chamber of Commerce in an amount not to exceed \$57,000 for services related to the operation of the Visitors' Center and marketing and promotions for Fiscal Year 2011/2012 and authorized the Town Manager to execute the agreement on behalf of the Town.

**9.5 Agreement for Services with Sonoma County Tourism Bureau**

**5/0 vote.** By motion, approved a Professional Services Agreement with the Sonoma County Tourism Bureau (SCTB) in an amount not to exceed \$27,500 for marketing and promotion services during Fiscal Year 2011/2012 and authorized the Town Manager to execute the agreement on behalf of the Town.

**10. PUBLIC HEARING**

**10.1 Annual FY 2011/12 Engineer's Report – Windsor Landscaping & Lighting Special Assessment District No. 1**

Principal Civil Engineer Scott reported on this item.

John Wanger, Coastland Civil Engineering, discussed the options as outlined in the staff report for tonight's proceedings.

Mayor Allen opened the public hearing. There being no public testimony, Mayor Allen closed the public hearing.

Council briefly recessed the meeting to permit staff an opportunity to count ballots.

John Wanger, Coastland Civil Engineering, announced the results of the ballot count for the Windsor Landscaping and Lighting Assessment District No. 1 as one (1) affirmative vote. Therefore, Council can find that there is not a majority vote protest in which case the Council can move forward with adoption of the resolution for LLAD-1.

Councilmember Goble moved to adopt Resolution No. 2819-11, approving the annual Engineer's Report, confirming the assessment diagram and annual assessment amounts, and authorizing the levy and collection of assessments for the FY 2011/12 Windsor Landscaping & Lighting Special Assessment District (LLAD-1). Councilmember Salmon seconded the motion. The motion passed by a 5/0 vote.

**10.2 Annual FY 2011/12 Engineer's Report – Windsor Landscaping & Lighting Assessment District No. 2**

John Wanger, Coastland Civil Engineering, discussed the options as outlined in the staff report for tonight's proceedings.

Mayor Allen opened the public hearing. There being no public testimony, Mayor Allen closed the public hearing.

Council briefly recessed the meeting to permit staff an opportunity to count ballots.

John Wanger, Coastland Civil Engineering, announced the results of the ballot count for the Windsor Landscaping and Lighting Assessment District No. 2 as three (3) affirmative votes. Therefore, Council can find that there is not a majority vote protest in which case the Council can move forward with adoption of the resolution for LLAD-2.

Vice Mayor Fudge moved to adopt Resolution No. 2820-11, approving the annual Engineer's Report, confirming the assessment diagram and annual assessment amounts, and authorizing the levy and collection of assessments for the FY 2011/12 Windsor Landscaping & Lighting Assessment District (LLAD-2). Councilmember Goble seconded the motion. The motion passed by a 5/0 vote.

**11. REGULAR CALENDAR**

**11.1 Status Report on Sonoma County/City Solid Waste Advisory Group (SWAG)**

Assistant Town Manager Johnson reported on this item and introduced Sonoma County Public Works Director Phil Demery.

Sonoma County Public Works Director Phil Demery gave Council an update on the SWAG activities.

Mayor Allen opened the public comment period.

Ken Wells, Local Task Force Representative on the Research Committee, encouraged Council to move forward with these recommendations.

Marlene Soiland, Chair of the Environmental Committee for the Sonoma County Alliance, also spoke in support of moving these recommendations to the next level.

There were no further comments.

Councilmember Goble moved to accept a report providing an update on Sonoma County/City Solid Waste Advisory Group (SWAG) activities, presenting the recommendations from the SWAG Research Committee Report and the next steps in the SWAG process. Councilmember Salmon seconded the motion. The motion passed by a 5/0 vote.

Councilmember Salmon moved to direct Town of Windsor SWAG member to vote to proceed with the hiring of a consultant to study the recommendations identified in the Research Committee reports. Councilmember Goble seconded the motion. The motion passed by a 5/0 vote.

### **11.2 Sonoma County Waste Management Agency Update**

Assistant Town Manager Johnson reported on this item and introduced Henry Mikus, Executive Director of the Sonoma County Waste Management Agency.

Henry Mikus, Executive Director of the SC Waste Management Agency, gave Council an overview of the programs the Agency is currently working on.

Mayor Allen opened the public comment period. No comments were forthcoming.

Informational item only; no Town Council action was taken.

### **11.3 Appointment to the Planning Commission**

Town Clerk De La O reported on this item.

Mayor Allen opened the public comment period. No comments were forthcoming.

Vice Mayor Fudge appointed Lois Fisher to fill a Planning Commission vacancy for an unexpired term ending December 31, 2012.

## **12. FEDERAL, STATE OR LOCAL LEGISLATION**

Discussion and/or action on proposed legislation or issues

### **12.1 League of California Cities**

Activities, Actions or Recommendations on behalf of Cities.

Town Manager Mullan reported on the League's evaluation of the impact the elimination of the Redevelopment Agencies will have on cities.

### **12.2 Sonoma County Mayors' and Councilmembers' Association Update**

a. Legislative Committee Update

b. Discussion of Upcoming Association Meeting Agendas or Issues

Town Manager Mullan reported that the next Mayors' and Councilmembers' Association meeting will be held August 11, 2011 in Healdsburg. The topic will be on the CalPers Retirement System.

c. Miscellaneous Issues

## **13. MAYOR'S & COUNCILMEMBERS' REPORTS**

### **13.1 Individual Councilmember Reports and Comments**

No reports were made.

**13.2 Reports on Meetings/Conferences**

Mayor Allen reported on his attendance at the American Water Works Association Conference.

**13.3 Reports from Councilmembers on activities of miscellaneous agencies**

No reports were made.

**13.4 Requests for Future Council Agenda Items – None.**

**13.5 Upcoming Business Visitations – None.**

**14. TOWN MANAGER’S REPORT (ORAL REPORT)**

Town Manager Mullan thanked Council for its recognition of Pauletta Cangson’s 30 years of employment with the Town. He remarked on how her career has evolved over this 30 years and how her knowledge has been an asset to the Town.

**15. ADJOURNMENT**

The meeting adjourned at 8:05 p.m., in Pauletta Cangson’s honor, to the next meeting scheduled for Wednesday, July 20, 2011 at 6:00 p.m., in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.

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Maria De La O, CMC  
Town Clerk