

MINUTES

JOINT TOWN COUNCIL, WINDSOR REDEVELOPMENT AGENCY, AND WINDSOR WATER DISTRICT MEETING

Wednesday, July 20, 2011
Regular Session - 6:00 p.m.

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

1. CALL TO ORDER

Mayor Allen called to order a meeting of the Town Council, also serving as the Board of Directors of the Windsor Redevelopment Agency and Town of Windsor Water District at 6:03 p.m.

2. COUNCIL ROLL CALL

Present at Roll Call were Mayor Allen, Vice Mayor Fudge, Councilmembers Goble, Salmon and Scholar.

3. PLEDGE OF ALLEGIANCE

Peter Stanley led the Pledge of Allegiance.

4. PRESENTATION/PROCLAMATION – None.

5. ANNOUNCEMENTS

a. Upcoming Town Events

Mayor Allen and Councilmembers announced various upcoming events.

b. One Cool Green Thing

Mayor Allen reported on a tour of the Multi-Contact company which is a business in the Town that is a lead provider of solar components used with manufacturers of a variety of solar panels throughout the world.

6. CONFLICT OF INTEREST DECLARATION – None.

7. CHANGES TO THE AGENDA – None.

8. CITIZEN PUBLIC COMMENT

Michaela (no last name given) with the Windsor Arts Council and Dennis Boné, Program Director for the Windsor Bloco, discussed their plans to organize a Dia de los Muertos (Day of the Dead) event in the Town. The Windsor Arts Council agreed to open their galleries to showcase the art. This event focuses on gatherings of family and friends to remember friends and family who have passed on.

9. CONSENT CALENDAR

Councilmember Goble moved to approve the following Consent Calendar items. Councilmember Salmon seconded the motion. The motion passed by a 5/0 vote.

9.1 Check Register No. 457

5/0 vote. By motion, approved disbursements in the amount of \$1,453,440.08.

9.2 Approval of Minutes – None.

9.3 Rejection of all bids for the Aeration Basin Air Piping Project

The following motions were approved by a 5/0 vote.

- a. By motion, rejected all submitted bids for the Aeration Basin Air Piping Project and re-bid the project, and
- b. By motion authorized the Town Manager to execute Amendment No. 1 to the Professional Services Agreement with Brelje & Race Consulting Engineers.

9.4 School Resource Officer Contract

5/0 vote. By motion, approved and authorized the Town Manager to execute on behalf of the Town, the School Resource Officer (SRO) agreement with the Windsor Unified School District (WUSD). The WUSD agrees to pay \$22,171 or approximately 15% of the cost for the SRO. The remainder is paid by the Town, and is included in the Police Department budget.

9.5 State Water Resources Control Board Application for Recycled Water Facilities Planning Grant

The following motions were approved by a 5/0 vote.

- a. Adopted Resolution No. 2821-11, authorizing the Town Engineer to complete a State Water Resources Control Board Water Recycling Facilities Planning Grant Application in an amount not to exceed \$75,000 for a facilities planning study of the Town of Windsor's Urban Recycled Water Facilities Plan.
- b. Authorized the Town Engineer to negotiate and execute the grant contract and any amendments or change orders thereto.

10. PUBLIC HEARING

10.1 Adopt a Resolution Establishing the Amount of User Fees for Miscellaneous Discretionary Services and Repealing Previously Adopted and Conflicting User Fees for Such Services, and By Motion Approve Additions to Facility Use and Reservation Policy

Administrative Services Director McAdler reported on this item. He noted a correction to the resolution establishing the amount of the Massage Practitioner Permit and repealing the previously adopted amount.

Mayor Allen opened the public hearing. There being no public testimony, Mayor Allen closed the public hearing.

Vice Mayor Fudge stated that she expected the banner posting fee to be much lower. She asked staff to explain how this fee was calculated.

Councilmember Scholar raised concern related to the increase in the non-profit youth sports organization fees being charged to families. She stated that the purpose of the Town's Parks and Recreation Programs are to encourage the youth to recreate and be healthy. Therefore, she noted that it would be easier for the Town to absorb these costs as opposed to the families.

Recreation Division Manager Davis, explained how the new fees were calculated for banner permits and the non-profit youth sports organization fee.

Based on Council discussion, staff was directed to reevaluate the banner posting fee within 6 months or at staff's discretion to determine the true costs.

Councilmember Salmon moved to approve the following motions:

- a. Adopt Resolution No. 2822-11 of the Town Council of the Town of Windsor establishing the amount of user fees and regulatory fees for miscellaneous discretionary services and repealing previously adopted and conflicting user fees and regulatory fees for such services, and;
- b. By motion, approve additions to the Town Green and Park Rental sections of the Facility Use and Reservation Policy.

Councilmember Goble seconded the motion. The motion passed by a 5/0 vote.

Because of concerns raised with the increase in the non-profit youth sports organization fee, this item was acted on by a separate motion.

Councilmember Salmon moved to approve the non-profit youth sports organization fee of \$11. Councilmember Goble seconded the motion. Following a roll call vote, the motion passed by a 4/1 vote as Councilmember Scholar opposed.

10.2 Workshop for Vicini Shiloh Road Development Plan

Associate Planner Cangson reported on this item.

Peter Stanley, applicant, discussed the components of the proposed project.

Mayor Allen opened the public hearing.

Tom Jones, Brelje and Race, discussed the challenges currently facing the development of the property.

Mayor Allen closed the public hearing.

Following discussion, Council provided the following conceptual comments for future development of the site:

1. Support for removal of the “CR” Compact Residential land use designation from the development requirements for the site, due to the identified wetland and creek constraints.
2. Support for modifying commercial density along Shiloh Road and increasing commercial density on the interior site development.
3. Support for the proposed concept layout and integration with wetlands.
4. Support for pedestrian connections and interaction throughout the project site and wetlands including a pedestrian connection to the creek.
5. Support for diverse architecture that provides a unique identity for the development.
6. Support for the applicant to work with staff to address frontage improvements, if the Traffic Impact Study shows that improvements can be modified, reduced, or otherwise deferred to avoid impacts to the drainage ditch between the Hembree Lane extension and west towards the freeway off-ramp. The applicant shall include provisions for a bike lane across the entire project frontage.
7. Support of the rural gateway look created by the on-site wetland preservation.
8. Support commercial mixed-use with an option for residential on the upper floors along Shiloh Road or absent residential units ensure that the upper floor units are large enough to allow for conversion to residential in the future.
9. Support of a 2 or 3-story building facing Shiloh Road west of the Hembree Lane extension.
10. Support for 3 or 4-story buildings facing Shiloh Road east of Hembree Lane extension.
11. Support for 1 or 2-story retail/restaurant buildings interior to site west of Hembree Lane extension.

11. REGULAR CALENDAR – None.

12. FEDERAL, STATE OR LOCAL LEGISLATION

Discussion and/or action on proposed legislation or issues

12.1 League of California Cities

Activities, Actions or Recommendations on behalf of Cities.

Town Attorney Rudnansky reported that the CRA has filed a lawsuit against the State to overturn AB 1X 26 and AB 1X 27.

12.2 Sonoma County Mayors' and Councilmembers' Association Update

- a. Legislative Committee Update
- b. Discussion of Upcoming Association Meeting Agendas or Issues
- c. Miscellaneous Issues

13. MAYOR'S & COUNCILMEMBERS' REPORTS

13.1 Individual Councilmember Reports and Comments

No reports were made.

13.2 Reports on Meetings/Conferences – None.

13.3 Reports from Councilmembers on activities of miscellaneous agencies – None.

13.4 Requests for Future Council Agenda Items – None.

13.5 Upcoming Business Visitations

Mayor Allen reported on a business visitation to Environment Control owned by Juan Estrada.

Acting Town Manager Johnson reported that the next business visitation will be to Johnny Garlic's Restaurant.

14. TOWN MANAGER'S REPORT (ORAL REPORT)

Acting Town Manager Johnson reported on the Multi-Contact open house event that was held on Wednesday, July 20, 2011.

15. ADJOURNMENT

The meeting adjourned at 8:30 p.m. to the next meeting scheduled for Wednesday, August 3, 2011 at 6:00 p.m., in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.

Maria De La O, CMC
Town Clerk