

MINUTES
TOWN OF WINDSOR
PARKS AND RECREATION COMMISSION

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

Wednesday, August 10, 2011
6:00 p.m.

1. CALL TO ORDER

Chair Cain called to order a meeting of the Windsor Parks and Recreation Commission at 6:01 p.m.

2. COMMISSION ROLL CALL

Present at roll call were Chair Cain, Vice Chair Bernadette Torres, Commissioners Brown, Mitchell and Piscitello and Youth Commissioner Steiger.

Youth Commissioner Gobert was absent.

Staff present were Parks and Recreation Director Donna Legge and Recording Secretary Jeannie Mitchell.

4. PLEDGE OF ALLEGIANCE

Vice Chair Torres led the Pledge of Allegiance.

5. APPROVAL OF MINUTES

5/0 Vote By motion, the Commission approved the minutes of the meeting of the Parks and Recreation Commission of July 13, 2011.

6. CONFLICT OF INTEREST DECLARATION

None.

7. CITIZEN PUBLIC APPEARANCE

None.

8. REGULAR CALENDAR

8.1 Non-profit Organization Presentation

Susan Cole delivered a presentation on the Windsor Rotary Club and responded to questions from the Commissioners.

8.2 Review of the Town of Windsor's Adopted Fiscal Year 2011-2012 Budget and 2011-2016 Capital Improvement Plan

Parks and Recreation Director Donna Legge reviewed with the Commission the current fiscal year Town budget recently adopted by the Town Council as well as the 2011-2016 Capital Improvement Plan also recently adopted by the Town

Council.

8.3 Public Workshop – Summer Nights on the Green 2011

Director Legge previewed for the Commission this year's evaluation process of Summer Nights on the Green including the August 31, 2011 Public Workshop. She explained that the public input, collected in a number of ways, will be presented to the Commission in preparation for its delivering its recommendation to Town Council for the 2012 Summer Nights on the Green event.

9. COMMISSIONERS' REPORTS AND COMMENTS

Youth Commissioner Steiger reported that a "debate camp" was held during the week at Windsor High School that was open to the community at no cost to the participants. She said that middle school as well as high school students had been invited to improve public speaking and debate skills. She added that the Windsor High School leadership team met to discuss goals for coming year.

Commissioner Mitchell reported having attended the last Summer Nights on the Green concert. He also said that he had stopped by Pueblo Viejo Park, chatted with kids playing there and asked for their wishes for park. He said that they responded: lighted basketball park at night; chain net on basketball hoop; repainting basketball standard with square on back. Commissioner Mitchell challenged them to come to a meeting about possible improvements.

Chair Cain reported having enjoyed the *Big Sandy and His Fly Rite Boys* concert. He noted that soccer season has begun. He said that the pilot neighborhood improvement program has commenced in his neighborhood (Sunday community walks.)

Vice Chair Torres commented on the "fun Wonder Bread 5 concert." She observed the effectiveness of sound technician Steve Henricksen's admonition to the public at the end of the concert to pick up their trash. She noted that *Safe Routes to School* had received the Cal Trans grant which Town Management Analyst David Kelly had written for the group. She announced Windsor's first *Day of the Dead Festival* to be held October 22-November 2, 2011, and invited volunteers and sponsors for the event.

Commissioner Piscitello noted that Missy Danneberg, Executive Director of Extended Child Care, had sent a thank you note for the Commissioner's kind words of support. He asked staff for assistance in responding to a question from a Neighborhood Improvement Grant applicant as to why they had not been considered. He reported that the last Dog Park Association of Windsor meeting had been postponed. He said that Recreation Program Supervisor Cindy Toms said mentioned that the Department would like to see Commissioners volunteer for Town events.

10. PARKS & RECREATION DIRECTOR'S REPORT

Parks & Recreation Director Legge shared items of interest as well as project updates and Council actions.

11. FUTURE AGENDA ITEMS

- Recreation program informational presentation (Ongoing)
- Non-profit organization presentation (Ongoing)
- Review Town of Windsor F/Y 2011/2012 Budget (August)
- Review Town of Windsor Capital Improvement Budget 2011-2016 (Aug)
- Summary of Summer Nights 2011 and recommendations for 2012 (Sep)

12. ADJOURNMENT

By motion, the meeting was adjourned at 7:42 p.m. to a regular Parks and Recreation Commission meeting on Wednesday, September 14, 2011 at 6:00 p.m. in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.

Minutes prepared by: Jeannie Mitchell

Minutes approved:

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