

MINUTES
TOWN OF WINDSOR
PARKS AND RECREATION COMMISSION

Civic Center Council Chambers
9291 Old Redwood Highway, Building 400
Windsor, CA 95492

Wednesday, October 12, 2011
6:00 p.m.

1. CALL TO ORDER

Vice Chair Torres called to order a meeting of the Windsor Parks and Recreation Commission at 6:05 p.m.

2. COMMISSION ROLL CALL

Present at roll call were Vice Chair Bernadette Torres, Commissioners Brown and Mitchell and Youth Commissioner Steiger.

Chair Cain, Commissioner Piscitello and Youth Commissioner Gobert were absent (excused).

Staff present were Parks and Recreation Director Donna Legge, Recreation Program Supervisor Cindy Toms, Teen Program Coordinator Samson Solomon and Recording Secretary Jeannie Mitchell.

4. PLEDGE OF ALLEGIANCE

Commissioner Mitchell led the Pledge of Allegiance.

5. APPROVAL OF MINUTES

As there was not present a quorum of Commissioners who had been in attendance at the Commission's September 14, 2011 meeting, approval of the minutes of that meeting was deferred until the Commission's November meeting.

6. CONFLICT OF INTEREST DECLARATION

None.

7. CITIZEN PUBLIC APPEARANCE

None.

Vice Chair Torres recognized Parks and Recreation Director Donna Legge who requested that the two Regular Calendar items be taken up in reverse order.

8. REGULAR CALENDAR

8.1 Windsor Parks and Recreation Foundation Status Report

Windsor Parks and Recreation Foundation President Warin Parker presented the history of the founding of the Foundation along with its proposed work plan. It was moved by Vice Chair Torres and seconded by Commissioner Mitchell that the Commission recommend to the Town Council that it approve the Windsor Parks and Recreation Foundation's work plan as presented by the Foundation (3-0-2 Chair Cain and Commissioner Piscitello absent). Vice Chair Torres requested that consideration be given to the installation of dual flush toilets and waterless urinals.

8.2 Recreation Program Informational Presentation

Recreation Program Supervisor Cindy Toms introduced to the Commission the new Teen Program Coordinator Samson Solomon and described the Town's Teen Program. She then presented the California Parks and Recreation Society's *Parks Make Life Better* branding campaign.

9. COMMISSIONERS' REPORTS AND COMMENTS

Commissioner Mitchell announced that he will meet with Recreation Program Supervisor Cindy Toms regarding an enhanced marketing plan for Windsor Parks and Recreation.

Youth Commissioner Steiger announced that Windsor High School had commenced the CORE Olympics where various cores compete for two weeks.

Vice Chair Torres polled the Commissioners as to how they felt that about how agenda items are chosen and prioritized as to order of presentation. **Commissioner** Brown indicated that he would like to leave call to Staff. Commissioner Mitchell asked that consideration be paid to the monetary implications of staff having to stay later into the evening. He said that he would prefer to leave the decision to staff and the Chair who confer on the agenda.

10. PARKS & RECREATION DIRECTOR'S REPORT

Parks & Recreation Director Legge shared items of interest as well as project updates and Council actions.

11. FUTURE AGENDA ITEMS

- Recreation program informational presentation (Ongoing)
- Non-profit organization presentation (Ongoing)
- Sonoma County Regional Parks Presentation (November)

12. ADJOURNMENT

By motion, the meeting was adjourned at 7:28 p.m. to a regular Parks and Recreation Commission meeting on Wednesday, November 9, 2011 at 6:00 p.m. in the Civic Center Council Chambers located at 9291 Old Redwood Highway, Building 400 in Windsor.
Minutes prepared by: Jeannie Mitchell
Minutes approved: December 14, 2011