

ORDINANCE NO. 2008-228

**AN ORDINANCE OF THE TOWN OF WINDSOR
AMENDING ARTICLE 7 OF CHAPTER 6
OF TITLE I GENERAL PROVISIONS
GOVERNMENTAL ORGANIZATION AND ADMINISTRATION
OF THE TOWN'S MUNICIPAL CODE**

**THE TOWN COUNCIL OF THE TOWN OF WINDSOR DOES HEREBY
ORDAIN AS FOLLOWS:**

SECTION I. Article 7 of Chapter 6 of Title I "General Provisions Governmental Organization and Administration" of the Windsor Municipal Code is hereby amended as follows:

Article 7. Designating Town Officers to Sign Checks

1-6-700 Designated Check Signers. Per Government Code sections 37203 and 40602 the Town of Windsor authorizes any two (2) of the following officers to sign checks or draw warrants, except payroll checks which require only one (1) signature.

- a. Town Manager;
- b. Assistant Town Manager;
- c. Administrative Services Director/Treasurer;
- d. Town Engineer;
(Ord. No. 94-50 § 1)
- e. Town Clerk.

1-6-705 Facsimile Signatures. The above officers may use facsimile signature stamps if they desire per the Uniform Facsimile Signatures of Public Official Act ("Act"). (California Government Code section 5500 et seq.)

To use a facsimile signature, the officers must file a manual signature with the Secretary of State, certified, under oath, to be a correct signature and otherwise comply with the Act. Checks over one hundred thousand dollars (\$100,000) will require two (2) manual signatures. (Ord. No. 94-50 § 2)

SECTION 2. – Severability. If any part of this Ordinance or the application thereof to any person is held invalid, the remainder of the Ordinance and the application of such provisions to other persons shall not be affected thereby.

SECTION 3. – Effective Date. This Ordinance shall take effect and be in force thirty (30) days following its adoption.

SECTION 4. – Posting. The Town Clerk of the Town of Windsor shall cause this Ordinance to be published or to be posted in at least three (3) public places in the Town of Windsor in accordance with Section 36933 of the Government Code of the State of California.

PASSED, APPROVED, AND ADOPTED this 20th day of February 2008 by the following vote:

**AYES: COUNCILMEMBERS GOBLE, PARKER, SALMON AND
MAYOR FUDGE**
NOES: NONE
ABSTAIN: NONE
ABSENT: COUNCILMEMBER ALLEN


DEBORA FUDGE, MAYOR

ATTEST:


MARIA DE LA O, TOWN CLERK