

RESOLUTION NO. 2029-07

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WINDSOR
ESTABLISHING DATES AND EVALUATION CRITERIA FOR THE
2007 MERIT PRESENTATION FORUM**

WHEREAS, the Town of Windsor Town Council initiated a review process in 2006 known as "Merit Presentations" in which representatives of pending development projects were provided an opportunity to present the merits of their proposals in a comparative forum. The purpose of the forum was to provide the Council with a "global" view of future potential projects within the Town, and to provide applicants with exceptional projects an opportunity to secure commitments for future Growth Control Allocations; and

WHEREAS, by Resolution 1999-06, the Town Council established a process for consideration of future Merit Presentations based on the experience of year 2006. Tasks identified in this resolution include the establishment of the annual Forum date and reaffirmation of the Evaluation Criteria to be utilized in said Forum: and


WHEREAS, the Town Council held a public hearing on March 7, 2007 to consider these matters at which time all interested persons were given an opportunity to be heard; and

NOW THEREFORE BE IT RESOLVED that the Town Council establishes the following dates and evaluation criteria for the 2007 Joint Town Council / Planning Commission Merit Presentations Forum:

1. In the event that 6 or fewer proposals are received, the Forum date will be scheduled for Wednesday, May 16, 2007, at 6:00 p.m.
2. In the event that 7 or more proposals are received, the Forum date will be scheduled for Saturday, June 9, 2007, at 9:00 a.m.
3. Deadline for submittals for this year's forum will be established as April 19, 2007.
4. Submittal data shall be generally consistent with attached Exhibit A, unless further modified by the Planning Director.
5. Evaluation Criteria to be utilized for the Forum shall be in conformance with attached Exhibit B, unless further modified by the Town Council.

PASSED, APPROVED, AND ADOPTED this 7th day of March 2007 by the following vote:

**AYES: COUNCILMEMBERS ALLEN, FUDGE, GOBLE, SALMON AND
MAYOR PARKER**
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE


WARIN J. PARKER, MAYOR

ATTEST:

MARIA DE LA O, TOWN CLERK

Attachments: Exhibit A – "Presentations" Outline Memo, April 8, 2006
Exhibit B – Presentation Evaluation Matrix



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MEMORANDUM

TO: Mayor and Town Council
Chair and Planning Commission

FROM: Peter Chamberlin, Planning Director

DATE: April 8, 2006

SUBJECT: "Presentations" Outline and List of Participants

The following is an outline of the process followed for today's meeting and a list of participants.

A. Public Notice

- All participating properties have been identified with an On-Site Public Hearing Sign.
- Neighboring property owners within 300 feet of all participating properties have been notified by mail.
- Noticing has stipulated that no action will be taken on the presentations, and that public comment will be limited to the beginning 30 minutes of the meeting only and not allowed for individual presentations.

B. Presentation Format

- Presenters are limited to either power point or overhead camera media. Foam core, easels, wall mounted information, etc. are not permitted.
- Materials for distribution to the review body is limited to one 8 ½" X 11" page summary project description, plus exhibits which may be up to 11" X 17" in size.
- Time slots for each presentation will be limited to 30 minutes, including set-up and take-down of presentation materials.

C. Order of Presentations

- Presentation order was randomly drawn, with Downtown projects grouped first.
- The attached presentation list provides a brief description and identifies the type of allocation category approval sought for each project.

Attachment

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EXHIBIT A

Councilmember: _____

EXHIBIT B

Presentation Evaluation Matrix

Commission Member: _____

Project Name: _____ # of Units _____

Applicant: _____ Date: _____

Scoring: 5=Best 1=Worst 0=Not addressed

	Downtown	Shiloh Vision	Infill		Score
Location ➔					
Sustainability ➔	Water	Energy / Solar	Green Building	Greenhouse Gas Reduction	
Economic Development ➔	Job Creation	Increased / Retained Tax Base			
Hazards Mitigation ➔	Flood Zone	Fire			
Housing ➔	Very Low	Low	Moderate	Diversity	
Connections ➔	Street	Sidewalk	Bike	Trail	
Design Goals ➔	Architecture Quality	Walkability	Smart Growth	Density	
Defensible Space ➔	Lighting	Eyes On	Building Orientation	Street Layout	
Allocations ➔	Number	Phasing	Year Start	Allocation Program	
Development Agreement ➔	Yes/No	Consideration	Term	Town Assistance	
Protected Trees ➔	Groves	Heritage	# for Removal	Mitigation	
Parking ➔	On-site	On-street	Shared Use		
Scenic Resources ➔	Corridor	Gateway	Urban Edge		
Open Space ➔	Public	Private	Common	Exceeds Minimum?	

