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| <b>Service/Activity Category &amp; Description</b> | <b>Fee</b>  |
|--|---|
| Downtown Signs                                     |   |
| Annual Sign Maintenance                            | \$45.00 per business                                |
| Initial Set-Up                                     | \$85.00 per business                                |
| Business License                                   |   |
| New License  | \$67.00 per business                                |
| Renewal  | \$22.00 per year, per business                      |
| Mandatory State CASp Fee (SB1186)                  | \$4.00 Additional fee per license (new and renewal) |
| Tobacco Retail License Service Fee                 | \$350.00  |
| Media Duplication                                  |   |
| CD Duplication                                     | \$69.00 per request                                 |
| plus: Every Disc after First                       | \$7.00 per disc                                     |
| VHS Tape Duplication                               | \$97.00 per request                                 |
| plus: Each Tape                                    | \$21.00 per tape                                    |
| DVD Duplication                                    | \$69.00 per request                                 |
| plus: Every Two Hours of Content                   | \$7.00 per two-hour length of content               |
| Photocopy  | \$0.35 per page                                     |
| USB Flash Drive                                    | \$7.00 per device                                   |
| Map Sales  | \$14.00 per map                                     |
| Returned Item Fee                                  |   |
| First Incident                                     | \$25.00 per returned item                           |
| Subsequent Incidents                               | \$35.00 per returned item                           |
| Stop Payment Request                               | \$54.00 per request                                 |

**Cost Recovery for Professional Consulting Services, Including Town Attorney Services**

For any activity requiring professional consulting services, including Town Attorney services, the applicant shall reimburse the Town for actual costs incurred to employ professional consulting services. The Department Director shall determine the appropriate deposit to be submitted by the applicant for recovery of professional consulting services.

**General Services**

For services requested of Town staff for which no fee is listed in this Master Fee Schedule, the Director of the department whose services are requested shall determine the appropriate fee, based on the following hourly rates for staff time involved in the service or activity:

|                                    |                  |
|------------------------------------|------------------|
| Town Manager's Office              | \$90.00 per hour |
| Administrative Services Department | \$90.00 per hour |

| Service/Activity Category & Description                  | Fee                       |
|--|---------------------------|
| False Alarm Response                                     |                           |
| First four responses                                     | No charge                 |
| Fifth and sixth responses                                | \$50.00 per response      |
| Seventh and eighth responses                             | \$75.00 per response      |
| Ninth or more responses                                  | \$100.00 per response     |
| Towed Vehicle Release (Impound)                          | █ \$240.00 per vehicle    |
| Solicitor Permit   | █ \$90.00 per application |
| Adult Oriented Business License (per Ordinance 3-21-300) | █ \$90.00 per application |

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**Cost Recovery for Professional Consulting Services, Including Town Attorney Services**

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**General Services**

For services requested of Town staff for which no fee is listed in this Master Fee Schedule, the Director of the department whose services are requested shall determine the appropriate fee, based on the following hourly rates for staff time involved in the service or activity:

|                    |                     |
|--------------------|---------------------|
| Police Department: | █ \$187.00 per hour |
|--------------------|---------------------|

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**Fines and Penalties**

This Master Fee Schedule does not list fines, penalties, and other charges which are imposed by the Town for various code violations.

| <b>Service/Activity Category &amp; Description</b>         | <b>Fee</b>                                 |
|--|--|
| Annexation   | \$2,229.00 per application                 |
| Development Agreement                                      | \$5,505.00 per application                 |
| Environmental Review                                       |  |
| Categorical Exemptions                                     | \$629.00 per application                   |
| Initial Study  | \$1,888.00 per application                 |
| Environmental Impact Report                                | actual cost of consultant report, plus 12% |
| Lot Line Adjustment  |  |
| Standard   | \$1,544.00 per application                 |
| Administrative   | \$705.00 per application                   |
| Plan Amendment   |  |
| General Plan Amendment                                     | \$5,314.00 per application                 |
| Specific Plan/Area Plan Amendment                          | \$5,314.00 per application                 |
| Plan/Ordinance Cost Recovery                               |  |
| General Plan/Zoning Maintenance Fee                        | \$528.00 per acre                          |
| Shiloh Road Village Vision Plan Recovery Fee               | \$1,880.00 per acre                        |
| Site Plan & Design Review                                  |  |
| Pre-application Review                                     | \$347.00 per application                   |
| Administrative   | \$1,552.00 per application                 |
| Commercial, Industrial Level 1                             | \$3,525.00 per application                 |
| Commercial, Industrial Level 2                             | \$5,119.00 per application                 |
| Commercial, Industrial Level 3                             | \$6,715.00 per application                 |
| Residential Projects Level 1                               | \$2,955.00 per application                 |
| Residential Projects Level 2                               | \$5,476.00 per application                 |
| Signs Only - Non-Commercial                                | \$26.00 per application                    |
| Signs Only - Commercial                                    | \$419.00 per application                   |
| Workshops, Merit Presentations, and Pre-Application Review | \$1,358.00 per application                 |
| Subdivision  |  |
| Minor Subdivision/Reconfiguration                          | \$4,134.00 per application                 |
| Major Subdivision  |  |
| Fixed Fee  | \$6,084.00 per application                 |
| plus: Variable Fee   | \$26.00 per lot                            |
| Certificate of Modification                                | \$1,334.00 per certificate                 |
| Use Permits  |  |
| Minor Use Permit   | \$1,552.00 per application                 |
| Use Permit   | \$4,726.00 per application                 |

| Service/Activity Category & Description           | Fee                        |
|---|----------------------------|
| Variance Permit                                   | \$839.00 per application   |
| Zone Change/Pre-Zoning                            | \$4,457.00 per application |
| Zoning Permits                                    |                            |
| Zoning Permits that Require Posting               | \$525.00 per application   |
| Zoning Permits that Do Not Require Posting        | \$210.00 per application   |
| Other   |                            |
| ABC Public Convenience/Necessity Letters          | \$315.00 per letter        |
| Addressing Amendment                              | \$106.00 per application   |
| Appeals   | \$423.00 per appeal        |
| Extension of Time                                 | \$1,154.00 per application |
| Mobile Home Rent Stabilization Administration Fee | \$24.00 per space per year |
| Revision to File                                  | \$1,154.00 per application |
| Road Name Change                                  | \$839.00 per application   |
| Home Occupation Permit                            | \$210.00 per application   |
| Certification of Compliance                       | \$125.00 per application   |
| Massage Practitioner Permit                       |                            |
| New Permit  | \$231.00 per practitioner  |
| Annual Renewal - Subsequent Years                 | \$77.00                    |

Cost Recovery for Professional Consulting Services, Including Town Attorney Services

For any activity requiring professional consulting services, including Town Attorney services, the applicant shall reimburse the Town for actual costs incurred to employ professional consulting services. The Department Director shall determine the appropriate deposit to be submitted by the applicant for recovery of professional consulting services.

Development Review Services

For services requested of Town staff for which no fee is listed in this Master Fee Schedule, the Community Development Director shall determine the appropriate fee, based on the following hourly rates for staff time involved in the service or activity:

|                            |                   |
|----------------------------|-------------------|
| Planning Staff:            | \$210.00 per hour |
| Engineering Staff:         | \$143.00 per hour |
| Building Inspection Staff: | \$192.00 per hour |

| Service/Activity Category & Description                         | Fee   |
|---|---|
| Improvement Plan Check and Inspection                           |   |
| Plan Check and Inspection (up to 4 plan checks)                 | 9.0% of engineer's estimate                     |
| Additional Plan Check (over 4 reviews)                          | 1.4% of engineer's estimate                     |
| Revision to Improvement Plan During Construction                | \$ 286.00 per revision plus consultant services |
| Additional Inspection Due to Improvement Plan Revision          | \$ 143.00 per hour - time and materials         |
| Special Projects and Inspections (cost recovery)                | Actual consultant rate per hour                 |
| (Fees listed above do not include SWLID/SWDOC/WELO - see below) |   |
| Map Check   |   |
| Fixed Fee   | \$ 4,488.00 per application                     |
| plus: Lot/Parcel Fee  | \$ 156.00 per lot/parcel                        |
| Encroachment Permits  |   |
| Review, Major   | \$ 278.00 per application                       |
| Review, Minor   | \$ 69.00 per application                        |
| plus: Inspection  | \$ 143.00 per hour                              |
| Inspection  |   |
| Town Inspector(s)   | \$ 143.00 per hour                              |
| and/or: Consultant  | Actual consultant rate per hour                 |
| Transportation Permits  |   |
| Daily Transportation Permit                                     | \$ 16.00 per application per day                |
| Annual Transportation Permit                                    | \$ 90.00 per application per year               |
| Public Right of Way/Easement Abandonment                        |   |
| Consultant Report   | Actual consultant rate per hour                 |
| plus: Administration  | \$ 143.00 per hour                              |
| Reapportionment   |   |
| Consultant Report   | Actual consultant rate per hour                 |
| plus: Administration  | \$ 428.00 per application                       |
| Traffic Impact Study  |   |
| Consultant Report:  | Actual consultant rate per hour                 |
| Special Study   | Actual consultant rate per hour                 |
| Amendment to Study  | \$ 2,083.00 per amendment                       |
| plus: Administration  | \$ 286.00 per application                       |

| Service/Activity Category & Description                     | Fee  |
|---|--|
| <b>Deeds</b>  |  |
| Consultant Report   | \$ 694.00 per document                             |
| plus: Administration  | \$ 214.00 per application                          |
| <b>Lot Line Adjustment</b>                                  |  |
| Consultant Report   | \$ 694.00 per document                             |
| plus: Administration  | \$ 214.00 per application                          |
| <b>Lot Merger</b>   |  |
| Administration  | \$ 214.00 per application                          |
| <b>Certificate of Correction</b>                            |  |
| Consultant Report   | \$ 347.00 per document                             |
| plus: Administration  | \$ 143.00 per application                          |
| <b>Appraisal Services</b>                                   |  |
| Consultant Services   | Actual consultant rate per hour                    |
| plus: Administration  | \$ 286.00 per request                              |
| <b>Development Impact Fee Refund (Project Withdrawn)</b>    |  |
| Residential   | \$ 286.00 per request                              |
| Non-Residential   | \$ 571.00 per request                              |
| <b>Special Printing</b>                                     |  |
| Base Maps   | \$ 21.00 per page                                  |
| Large Document Copy   | \$ 14.00 per page                                  |
| <b>Special Studies</b>                                      |  |
| Consultant Report   | \$ 286.00 per application plus consultant services |
| Consultant Peer Review                                      | \$ 286.00 per application plus consultant services |
| Storm Water Low Impact Development (SWLID)                  | \$ 286.00 per application plus consultant services |
| Declaration of Covenants for Storm Water Facilities (SWDOC) | \$ 286.00 per application plus consultant services |
| Water Efficient Landscape Ordinance (WELO)                  | \$ 286.00 per application plus consultant services |

**Town Attorney Cost Recovery**

For any activity requiring review by the Town Attorney, the applicant shall reimburse the Town for actual costs incurred from the Town Attorney. The Director of the Public Works Department shall determine the appropriate deposit to be submitted by the applicant for recovery of Town Attorney costs.

**Cost Recovery for Professional Consulting Services**

For any activity requiring professional consulting services, the applicant shall reimburse the Town for actual costs incurred to employ professional consulting services. The Public Works Director shall determine the appropriate deposit to be submitted by the applicant for recovery of professional consulting costs.

**Development Review Services**

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| Service/Activity Category & Description | Fee |
|---|-----|
|---|-----|

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For services requested of Town staff for which no fee is listed in this Master Fee Schedule, the Public Works Director shall determine the appropriate fee, based on the following hourly rates for staff time involved in the service or activity:

|                            |                    |
|----------------------------|--------------------|
| Planning Staff:            | \$ 210.00 per hour |
| Engineering Staff:         | \$ 143.00 per hour |
| Building Inspection Staff: | \$ 192.00 per hour |



| Service/Activity Category & Description  | Fee  |
|--|--|
| Site Review                              | \$67.00 per application                            |
| Access                                   |  |
| Accessibility Plan Check-Residential     | 0.204 * Building Permit Table                      |
| Accessibility Plan Check-Non Resident.   | 0.153 * Building Permit Table                      |
| Building                                 |  |
| Building Plan Check Fee                  | 0.65 * Building Permit Table                       |
| Building Permit (Building Permit Table): |  |
| Base Rate:                               |  |
| Job Value \$1-\$500                      | \$33.00  |
| Job Value \$501-\$2,000                  | \$33.00 for the first \$500                        |
| Job Value \$2,001-\$25,000               | \$98.00 for the first \$2,000                      |
| Job Value \$25,001-\$50,000              | \$555.00 for the first \$25,000                    |
| Job Value \$50,001-\$100,000             | \$912.00 for the first \$50,000                    |
| Job Value \$100,001-\$500,000            | \$1,407.00 for the first \$100,000                 |
| Job Value \$500,001-\$1,000,000          | \$4,580.00 for the first \$500,000                 |
| Job Value \$1,000,001 and up             | \$7,944.00 for the first \$1,000,000               |
| Plus: Variable Rate:                     |  |
| Job Value \$1-\$500                      | \$0.00   |
| Job Value \$501-\$2,000                  | \$4.00 for each add'l \$100 or fraction thereof    |
| Job Value \$2,001-\$25,000               | \$20.00 for each add'l \$1,000 or fraction thereof |
| Job Value \$25,001-\$50,000              | \$14.00 for each add'l \$1,000 or fraction thereof |
| Job Value \$50,001-\$100,000             | \$10.00 for each add'l \$1,000 or fraction thereof |
| Job Value \$100,001-\$500,000            | \$8.00 for each add'l \$1,000 or fraction thereof  |
| Job Value \$500,001-\$1,000,000          | \$7.00 for each add'l \$1,000 or fraction thereof  |
| Job Value \$1,000,001 and up             | \$5.00 for each add'l \$1,000 or fraction thereof  |
| Plus: Green Building Standards           |  |
| Job Value \$1 - \$100,000                | \$4.00 New fractions will need to be determined    |
| Miscellaneous Permit                     | \$85.00  |
| Solar Permit (Business and Residential)  | \$230.00 per installation                          |
| Demolition Permit                        | \$637.00   |
| Reinspection Fee                         | \$192.00   |
| Foundation Only                          | \$708.00   |
| Inspection Outside Business Hours        | \$287.00   |
| Electrical                               |  |
| Over 100                                 | \$106.00   |
| Over 600 Volts/Over 1K Amperes (Ea)      | \$176.00   |
| Service Panel <200 Amp                   | \$43.00  |
| Single/2Family Residential Buildings     | \$0.06   |
| 600Volts Or Less/Not Over 200 Amperes    | \$43.00  |
| Pole/Platform Mounted Fixtures           | \$2.00   |

| Service/Activity Category & Description   | Fee   |
|---|---|
| Electrical Single Family                  |   |
| Fixed Fee                                 | \$33.00   |
| plus: Square Footage Fee                  | \$0.06  |
| Electrical Multi Family/Commercial        |   |
| Fixed Fee                                 | \$33.00   |
| plus: Square Footage Fee                  | \$0.06  |
| Outlets & Electrical Fixtures:            |   |
| Electrical Permit Issuance                | \$33.00   |
| Fixtures And Sockets:                     |   |
| 600Volts Or Less/200-1K Amperes (Ea.)     | \$88.00   |
| Electrical Service Upgrade                | \$85.00   |
| Motors Generators Hp<1                    | \$7.00  |
| Nonresidential Appliances                 | \$7.00  |
| Motors Generators Hp>100                  | \$106.00  |
| Temp Power/Pedestal Pole                  | \$85.00   |
| Motors Generators 10<Hp<50                | \$35.00   |
| Signs - Exits - Branch Circuit            | \$35.00   |
| Service Panel > 1000 Amp                  | \$176.00  |
| Service Panel 200 To 1000 Amp             | \$88.00   |
| Residential Appliances                    | \$7.00  |
| Motors Generators 50<Hp<100               | \$70.00   |
| Issuing Of Supplemental Permit (Orig. OK) | \$10.00   |
| Electric Vehicle Charging Station         | \$75.00 per aggregated charging area                      |
| Energy                                    |   |
| Energy Plan Check/Inspect Non-Residential | 0.102 * Building Permit Table                             |
| Energy Plan Check/Inspection-Residential  | 0.153 * Building Permit Table                             |
| Grading Fees                              |   |
| Grading Plan Check Fee                    | 0.663 * Grading Permit Table                              |
| Grading Permit (Grading Permit Table):    |   |
| Base Rate:                                |   |
| 1-50 cubic yards                          | \$33.00   |
| 51-100 cubic yards                        | \$52.00   |
| 101-1,000 cubic yards                     | \$52.00 for the first 100 cubic yards                     |
| 1,001-10,000 cubic yards                  | \$275.00 for the first 1,000 cubic yards                  |
| 10,001-100,000 cubic yards                | \$460.00 for the first 10,000 cubic yards                 |
| 100,001 cubic yards or more               | \$1,302.00 for the first 100,000 cubic yards              |
| Plus: Variable Rate:                      |   |
| 1-50 cubic yards (cy)                     | \$0.00  |
| 51-100 cubic yards (cy)                   | \$0.00  |
| 101-1,000 cubic yards (cy)                | \$25.00 for each additional 100 cy or fraction thereof    |
| 1,001-10,000 cubic yards (cy)             | \$21.00 for each additional 1,000 cy or fraction thereof  |
| 10,001-100,000 cubic yards (cy)           | \$93.00 for each additional 10,000 cy or fraction thereof |
| 100,001 cubic yards (cy) or more          | \$52.00 for each additional 10,000 cy or fraction thereof |

| Service/Activity Category & Description           | Fee                           |
|---|-------------------------------|
| <b>Mechanical</b>                                 |                               |
| Resident  | \$15.00                       |
| Suspended/Recessed Wall/ Floor - Heater           | \$21.00                       |
| Supplemental Mechanical Permit                    | \$10.00                       |
| Issuance Of Each Mechanical Permit:               |                               |
| Fixed Fee   | \$33.00                       |
| plus: Variable Fee, Residential                   | \$1.00 per square foot        |
| plus: Variable Fee, Mixed Use/Commercial          | \$1.00 per square foot        |
| Mechanical Unit Over 10K Cfm                      | \$26.00                       |
| Mechanical Vents                                  | \$10.00                       |
| Furnace Replacement                               | \$85.00                       |
| Forced-Air/Gravity Type Up to 100,000 Btu/H       | \$21.00                       |
| Forced-Air/Gravity Type Over 100,000 Btu/H        | \$26.00                       |
| Installation/Relocation Floor Furnace             | \$21.00                       |
| Install or Relocate Comm/Industrial Type          | \$21.00                       |
| Fan Connected To A Single Duct                    | \$10.00                       |
| Install Of Hood Served By Mech Exhaust            | \$15.00                       |
| Install or Relocate Domestic Type Inc.            | \$26.00                       |
| Air Conditioner Permit                            | \$85.00                       |
| <b>Misc Fees</b>                                  |                               |
| NPDES Erosion Control Plan Review                 | 0.204 * Building Permit Table |
| Additional Plan Review Required By Changes        |                               |
| Fixed Fee   | \$21.00                       |
| or: Unit Fee                                      | \$43.00                       |
| (Mech) Additional Plan Review Required By Changes |                               |
| Fixed Fee   | \$35.00                       |
| or: Unit Fee                                      | \$70.00                       |
| <b>Plumbing Fees</b>                              |                               |
| 2 > Inch Diameter Backflow                        | \$35.00                       |
| Sewer Laterals                                    | \$35.00                       |
| 2 < Inch Diameter Backflow                        | \$17.00                       |
| Issuance Of Each Plumbing Permit:                 |                               |
| Fixed Fee   | \$33.00 per permit            |
| plus: Variable Fee, Residential                   | \$1.00 per square foot        |
| plus: Variable Fee, Mixed Use/Commercial          | \$1.00 per square foot        |
| Water Heater                                      | \$17.00                       |
| Water Heater                                      | \$85.00                       |
| Water Piping                                      | \$7.00                        |
| Traps And Drains                                  | \$14.00                       |
| Medical Gas Piping Sys Serving 1-5 In/Out         | \$71.00                       |

| Service/Activity Category & Description                    | Fee                          |
|--|------------------------------|
| Lawn Sprinklers Systems                                    | \$21.00                      |
| Supplemental Plumbing Permit<br>For Each Gray water System | \$10.00<br>\$57.00           |
| Gas Outlets  | \$9.00                       |
| <b>Pools</b>   |                              |
| Pool   | \$555.00                     |
| Pool Electrical System                                     |                              |
| Fixed Fee  | \$33.00                      |
| plus: Unit Fee   | \$70.00                      |
| Pool Plumbing Gas Outlets:                                 |                              |
| Public Spa   | \$86.00                      |
| Private Spa  | \$43.00                      |
| <b>Other</b>   |                              |
| Expired Permit Renewal                                     | 80% of Building Permit Table |
| Temporary Certificate of Occupancy                         | \$287.00 per application     |
| Point of Sale - Code Disclosure Inspection                 | \$287.00 per application     |
| One Year Building Permit Extension                         | \$191.00 per application     |
| SB 1473 California Building Standards Commission Fee       |                              |
| \$1 - \$25,000 permit valuation                            | \$1.00 per application       |
| \$25,001 - \$50,000 permit valuation                       | \$2.00 per application       |
| \$50,001 - \$75,000 permit valuation                       | \$3.00 per application       |
| \$75,001 - \$100,000 permit valuation                      | \$4.00 per application       |
| Every \$25,000 or fraction thereof above \$100,000         | \$1.00 per application       |

**Cost Recovery for Professional Consulting Services, Including Town Attorney Services**

For any activity requiring professional consulting services, including Town Attorney services, the applicant shall reimburse the Town for actual costs incurred to employ professional consulting services. The Department Director shall determine the appropriate deposit to be submitted by the applicant for recovery of professional consulting services.

**Development Review Services**

For services requested of Town staff for which no fee is listed in this Master Fee Schedule, the Community Development Director shall determine the appropriate fee, based on the following hourly rates for staff time involved in the service or activity:

|                            |                   |
|----------------------------|-------------------|
| Planning Staff:            | \$210.00 per hour |
| Engineering Staff:         | \$143.00 per hour |
| Building Inspection Staff: | \$192.00 per hour |

| Service/Activity Category & Description              | Fee   |
|--|---|
| Leak Test  |   |
| First Call   | \$0.00 per call   |
| Subsequent Calls with No Leak Found                  | \$119.00 per hour                                       |
| After Hours  | \$156.00 per hour                                       |
| Inaccessible Meter - Surface Obstruction             |   |
| First Occurrence                                     | Notified in writing                                     |
| Subsequent Attempt, Notified in Writing              | \$49.00 per occurrence for removal                      |
| Inaccessible Meter - Meter Environmental Obstruction |   |
| First Occurrence                                     | Notified in writing                                     |
| Second Occurrence                                    | \$49.00 per occurrence                                  |
| Subsequent Occurrences                               | \$49.00 per occurrence                                  |
| Meter Service Size Change                            | \$119.00 per request plus permit fee plus cost of meter |
| Meter Test   |   |
| First Test per Year                                  | \$0.00 per test   |
| 3/4" Meter, Subsequent Test, Within 2% Accuracy      | \$254.00 cost of meter                                  |
| >3/4" Meter, Subsequent Test, Within 2% Accuracy     | \$254.00 cost of meter                                  |
| Late Charge (30 Days Past Billing Date)              | \$21.00 per occurrence                                  |
| Same Day Water Utility Start Service                 |   |
| Business Hours: M-Th, 7:00 am to 5:00 pm             | \$49.00 per request                                     |
| After Hours: Fridays, Closures, Holidays & Weekends  | \$156.00 per request                                    |
| Disconnect/Reconnect Water Service                   |   |
| Business Hours, 7:00 AM - 5:00 PM (M-TH)             | \$53.00 per occurrence plus full payment                |
| Subsequent calls - same service location             | \$53.00 per occurrence                                  |
| After Hours, Fridays, Closures, Holidays & Weekends  | \$156.00 per request                                    |
| Meter Tamper Fee                                     |   |
| First Offense  | \$68.00   |
| Second Offense                                       | \$103.00  |
| Subsequent Offenses                                  | \$103.00  |
| Water Efficient Landscape Ordinance                  |   |
| Hydrant Pressure Testing Fee                         | \$119.00 per hour                                       |
| Landscape Inspection Fee                             | \$269.00 per inspection                                 |
| Landscape Re-inspection Fee                          | \$90.00 per re-inspection                               |
| Unauthorized Use of Town Water                       |   |
| First Occurrence                                     | Time and materials plus citation                        |
| Subsequent Occurrences                               | Time and materials plus citation                        |

Water Waste Violation

| Service/Activity Category & Description   | Fee   |
|---|---|
| First Violation   | \$0.00 per violation  |
| Second Violation  | \$0.00 per violation  |
| Third Violation   | \$100.00 per violation  |
| Fourth Violation  | \$200.00 per violation  |
| Fifth Violation   | \$500.00 per violation  |
| Subsequent Violations   | Disconnection of water service and/or penalties                   |
| Hydrant Meter Setting   | \$119.00 per hour   |
| Deposit   |   |
| Utility Account   | \$200.00 per account  |
| Construction Meter  | \$200.00 per meter  |
| Bridge Meter  | \$600.00 per meter  |
| Hydrant Meter   | \$1,200.00 per meter  |
| Failure to Return Meter   | \$101.00 per meter plus payment in full and forfeiture of deposit |
| Domestic Water Meter Installation   |   |
| All Meters less than 2"   | \$160.00 plus actual cost of meter                                |
| All Meters greater than 2" provided and installed per Town standards by customer or applicant | \$160.00 plus actual cost of meter                                |
| Recycled Water Meter Installation   | \$160.00 plus actual cost of meter                                |
| Comprehensive Water Quality Test and Analysis   | \$160.00 per test plus actual lab cost                            |
| Inspection of Backflow Prevention Device Installation   | \$119.00 per inspection   |
| Fire Flow Test  | \$237.00 per test   |
| Sewer Lateral Connection Inspection   | \$119.00 per inspection   |
| Unauthorized Disposal of Wastewater<br>Special Cases  | \$237.00 plus citation<br>Time and materials plus citation        |
| Unauthorized Disposal of Toxic Waste<br>Special Cases   | \$237.00 plus citation<br>Time and materials plus citation        |
| Installation and Testing of Recycled Water  | \$119.00 per installation   |
| Cross-Connection Testing (Recycled Water Account)   | \$119.00 per hour plus time and materials                         |
| Monthly Backflow Prevention Device Service Charge   |   |
| Up to 1"  | \$8.00 per month, charged on utility bill                         |
| 1-1/2" and Larger   | \$8.00 per month, charged on utility bill                         |

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| Service/Activity Category & Description | Fee |
|---|-----|
|---|-----|

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Cost Recovery for Professional Consulting Services, Including Town Attorney Services  
For any activity requiring professional consulting services, including Town Attorney services, the applicant shall reimburse the Town for actual costs incurred to employ professional consulting services. The Department Director shall determine the appropriate deposit to be submitted by the applicant for recovery of professional consulting services.

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General Services  
For services requested of Town staff for which no fee is listed in this Master Fee Schedule, the Director of the department whose services are requested shall determine the appropriate fee, based on the following hourly rates for staff time involved in the service or activity:

|                                       |                   |
|---------------------------------------|-------------------|
| Public Works Department:              | \$119.00 per hour |
| Administrative Services Department:   | \$90.00 per hour  |
| After Hours - Public Works Department | \$327.00 per hour |

| Service/Activity Category & Description                 | Fee                      |
|---|--------------------------|
| Town Green Use  |                          |
| Application, Deposit, and Rental Fees:                  |                          |
| Application fee (non-refundable)                        | \$46.00 per application  |
| Security / Damage Deposit (refundable)                  | \$1,500.00 per event     |
| Town of Windsor Alcohol Permit                          | \$121.00 per event       |
| Amplified Sound Permit                                  | \$35.00 per event        |
| Shade Tree Bosque Use                                   | \$260.00 per event       |
| Lawn Use  | \$260.00 per event       |
| Arbor and Pavilions Use                                 | \$260.00 per event       |
| Library Parking Lot Area Use                            | \$196.00 per event       |
| Huerta Gym Parking Lot Area Use                         | \$196.00 per event       |
| Road Closure with Parking Signs/Parking Lots:           |                          |
| Non-Profit Resident                                     | \$196.00 per event       |
| Business / Private Resident                             | \$218.00 per event       |
| Business / Private / Non-Profit Non-Resident            | \$240.00 per event       |
| Maintenance Fees:                                       |                          |
| Event Duration:   |                          |
| Up to 12 hours  | \$258.00 per event       |
| 12-24 hours   | \$473.00 per event       |
| 24-36 hours   | \$689.00 per event       |
| 37 to 48 hours  | \$904.00 per event       |
| 48 hours or more  | \$1,119.00 per event     |
| Facility Attendant Fee                                  | \$37.00 per hour         |
| Park Use  |                          |
| Application Fee   | \$51.00 per application  |
| Special Use   |                          |
| Alcohol Use Permit                                      | \$135.00 per permit      |
| Amplified Sound Permit                                  | \$39.00 per permit       |
| Temporary Amenity Permit                                | \$68.00 per permit       |
| Concession/Vendor Permit                                | \$68.00 per permit       |
| Field Lining  | \$129.00 per field       |
| Additional Mowing of Athletic Field                     |                          |
| Wilson Ranch Park (7 acres)                             | \$236.00 per application |
| Keiser Park (5 baseball fields)                         | \$236.00 per application |
| Individual and Group Events:                            |                          |
| 25-50:  |                          |
| Non-Profit Resident Use Permit                          | \$123.00 per event       |
| Business / Private Resident Use Permit                  | \$136.00 per event       |
| Business / Private / Non-Profit Non-Resident Use Permit | \$150.00 per event       |
| Cleaning/Damage Security Deposit (No Alcohol)           | \$100.00 per event       |
| Cleaning/Damage Security Deposit (Alcohol)              | \$200.00 per event       |



| Service/Activity Category & Description                 | Fee   |
|---|---|
| 51-150:   |   |
| Non-Profit Resident Use Permit                          | \$182.00 per event                                |
| Business / Private Resident Use Permit                  | \$202.00 per event                                |
| Business / Private / Non-Profit Non-Resident Use Permit | \$222.00 per event                                |
| Cleaning/Damage Security Deposit (No Alcohol)           | \$100.00 per event                                |
| Cleaning/Damage Security Deposit (Alcohol)              | \$200.00 per event                                |
| 151-250:  |   |
| Non-Profit Resident Use Permit                          | \$404.00 per event                                |
| Business / Private Resident Use Permit                  | \$449.00 per event                                |
| Business / Private / Non-Profit Non-Resident Use Permit | \$493.00 per event                                |
| Cleaning/Damage Security Deposit                        | \$200.00 per event                                |
| 251-500:  |   |
| Non-Profit Resident Use Permit                          | \$557.00 per event                                |
| Business / Private Resident Use Permit                  | \$618.00 per event                                |
| Business / Private / Non-Profit Non-Resident Use Permit | \$680.00 per event                                |
| Cleaning/Damage Security Deposit                        | \$200.00 per event                                |
| 501-1,000:  |   |
| Non-Profit Resident Use Permit                          | \$796.00 per event                                |
| Business / Private Resident Use Permit                  | \$884.00 per event                                |
| Business / Private / Non-Profit Non-Resident Use Permit | \$973.00 per event                                |
| Cleaning/Damage Security Deposit                        | Minimum \$500; determined on a case by case basis |
| 1,001-3,000:  |   |
| Non-Profit Resident Use Permit                          | \$1,142.00 per event                              |
| Business / Private Resident Use Permit                  | \$1,273.00 per event                              |
| Business / Private / Non-Profit Non-Resident Use Permit | \$1,401.00 per event                              |
| Cleaning/Damage Security Deposit                        | Minimum \$500; determined on a case by case basis |
| 3,001 & Over:   |   |
| Non-Profit Resident Use Permit                          | \$1,748.00 per event                              |
| Business / Private Resident Use Permit                  | \$1,947.00 per event                              |
| Business / Private / Non-Profit Non-Resident Use Permit | \$2,142.00 per event                              |
| Cleaning/Damage Security Deposit                        | Minimum \$500; determined on a case by case basis |
| Non-profit Youth Sports Organizations :                 |   |
| Resident  | \$14.00 per participant per sport season          |
| Non-Resident  | \$15.00 per participant per sport season          |
| Adult Athletics   |   |
| Application Fee   | \$51.00 per application                           |
| Resident  | \$42.00 per hour per field/court                  |
| Non-Resident  | \$46.00 per hour per field/court                  |
| Cleaning/Damage Security Deposit                        | Determined on a case by case basis                |

| Service/Activity Category & Description | Fee                     |
|---|-------------------------|
| Wilson Ranch Soccer Park Field Lights   |                         |
| Non-Profit Organization:                |                         |
| Resident                                | \$39.00 per event       |
| Non-Resident                            | \$49.00 per event       |
| Electricity Charges                     | \$31.00 per hour        |
| Private:                                |                         |
| Resident                                | \$44.00 per event       |
| Non-Resident                            | \$49.00 per event       |
| Electricity Charges                     | \$31.00 per hour        |
| Business:                               |                         |
| Resident                                | \$44.00 per event       |
| Non-Resident                            | \$49.00 per event       |
| Electricity Charges                     | \$31.00 per hour        |
| Concession - Wilson Ranch Soccer Park   |                         |
| Non-Profit Organization:                |                         |
| Resident                                | \$12.00 per hour        |
| Non-Resident                            | \$14.00 per hour        |
| Private:                                |                         |
| Resident                                | \$13.00 per hour        |
| Non-Resident                            | \$14.00 per hour        |
| Business:                               |                         |
| Resident                                | \$13.00 per hour        |
| Non-Resident                            | \$14.00 per hour        |
| Facility Use                            |                         |
| Application Fee                         | \$51.00 per application |
| General Deposits:                       |                         |
| No Alcohol Served/Sold                  | \$300.00 per event      |
| Alcohol Served/Sold                     | \$500.00 per event      |
| Non-Profit Organizations:               |                         |
| No Alcohol Served/Sold                  | \$100.00 per event      |
| Alcohol Served/Sold                     | \$300.00 per event      |
| Kitchen Only/Caterers:                  |                         |
| No Alcohol Served/Sold                  | \$100.00 per event      |
| Alcohol Served/Sold                     | N/A                     |

| Service/Activity Category & Description                 | Fee                |
|---|--------------------|
| Facility Rental   |                    |
| Bluebird Center   |                    |
| Non-Profit: Resident                                    | \$71.00 per hour   |
| Non-Profit: Non-Resident/Private/Business               | \$86.00 per hour   |
| Resident: Private/Business                              | \$79.00 per hour   |
| Keiser Community Park                                   |                    |
| 10x12 Storage Unit - For Local Non-profit Organizations |                    |
| Monthly Rental Rate                                     | \$86.00 per month  |
| Annual Rental Rate                                      | \$791.00 per year  |
| Windsor Community Center:                               |                    |
| Non-Profit Resident:                                    |                    |
| Elsbree Hall  | \$97.00 per hour   |
| Renee Room  | \$79.00 per hour   |
| Els./Ren Rooms  | \$106.00 per hour  |
| Kitchen with Facility Rental                            | \$207.00 per event |
| Commercial Kitchen only                                 | \$32.00 per hour   |
| Non-Profit Non-Resident:                                |                    |
| Elsbree Hall  | \$119.00 per hour  |
| Renee Room  | \$97.00 per hour   |
| Els./Ren Rooms  | \$129.00 per hour  |
| Kitchen with Facility Rental                            | \$254.00 per event |
| Commercial Kitchen only                                 | \$39.00 per hour   |
| Windsor Community Center (continued):                   |                    |
| Private Resident:                                       |                    |
| Elsbree Hall  | \$108.00 per hour  |
| Renee Room  | \$89.00 per hour   |
| Els./Ren Rooms  | \$118.00 per hour  |
| Kitchen with Facility Rental                            | \$231.00 per event |
| Commercial Kitchen only                                 | \$36.00 per hour   |
| Private Non-Resident:                                   |                    |
| Elsbree Hall  | \$119.00 per hour  |
| Renee Room  | \$97.00 per hour   |
| Els./Ren Rooms  | \$129.00 per hour  |
| Kitchen with Facility Rental                            | \$254.00 per event |
| Commercial Kitchen only                                 | \$39.00 per hour   |
| Business Resident:                                      |                    |
| Elsbree Hall  | \$108.00 per hour  |
| Renee Room  | \$89.00 per hour   |
| Els./Ren Rooms  | \$118.00 per hour  |
| Kitchen with Facility Rental                            | \$231.00 per event |
| Commercial Kitchen only                                 | \$36.00 per hour   |
| Business Non-Resident:                                  |                    |
| Elsbree Hall  | \$119.00 per hour  |
| Renee Room  | \$97.00 per hour   |

| Service/Activity Category & Description | Fee                |
|---|--------------------|
| Els./Ren Rooms                          | \$129.00 per hour  |
| Kitchen with Facility Rental            | \$254.00 per event |
| Commercial Kitchen only                 | \$39.00 per hour   |
| Huerta Gymnasium:                       |                    |
| Non-Profit Resident:                    |                    |
| Gymnasium                               | \$106.00 per hour  |
| Kitchen with Facility Rental            | \$217.00 per event |
| Non-Profit Non-Resident:                |                    |
| Gymnasium                               | \$129.00 per hour  |
| Kitchen with Facility Rental            | \$264.00 per event |
| Private Resident:                       |                    |
| Gymnasium                               | \$118.00 per hour  |
| Kitchen with Facility Rental            | \$240.00 per event |
| Huerta Gymnasium (continued):           |                    |
| Private Non-Resident:                   |                    |
| Gymnasium                               | \$129.00 per hour  |
| Kitchen with Facility Rental            | \$264.00 per event |
| Business Resident:                      |                    |
| Gymnasium                               | \$118.00 per hour  |
| Kitchen with Facility Rental            | \$240.00 per event |
| Business Non-Resident:                  |                    |
| Gymnasium                               | \$129.00 per hour  |
| Kitchen with Facility Rental            | \$264.00 per event |
| Windsor Senior Center:                  |                    |
| Non-Profit Resident:                    |                    |
| Large Room                              | \$71.00 per hour   |
| Small Room                              | \$63.00 per hour   |
| Kitchen with Facility                   | \$104.00 per event |
| Non-Profit Non-Resident:                |                    |
| Large Room                              | \$86.00 per hour   |
| Small Room                              | \$76.00 per hour   |
| Kitchen with Facility                   | \$126.00 per event |
| Private Resident:                       |                    |
| Large Room                              | \$79.00 per hour   |
| Small Room                              | \$69.00 per hour   |
| Kitchen with Facility                   | \$115.00 per event |
| Private Non-Resident:                   |                    |
| Large Room                              | \$86.00 per hour   |
| Small Room                              | \$76.00 per hour   |
| Kitchen with Facility                   | \$126.00 per event |
| Business Resident:                      |                    |
| Large Room                              | \$79.00 per hour   |
| Small Room                              | \$69.00 per hour   |
| Kitchen with Facility                   | \$115.00 per event |
| Business Non-Resident:                  |                    |

| Service/Activity Category & Description            | Fee  |
|--|--|
| Large Room   | \$86.00 per hour                           |
| Small Room   | \$76.00 per hour                           |
| Kitchen with Facility                              | \$126.00 per event                         |
| Facility Rental for Event Rehearsal                | \$65.00 per hour                           |
| Miscellaneous and Other Fees                       |  |
| Transfer Fee (for changes to date/location)        | \$33.00 per change                         |
| Electrical Vehicle Public Charging Station Use Fee | \$1.00 Per hour                            |
| Electrical Vehicle Public Charging Station Use Fee | \$2.00 Minimum charge                      |
| Electrical Vehicle Public Charging Station Use Fee | \$24.00 Maximum charge per day             |
| Custodial Staff Cleaning Fee (Non-refundable)      | \$98.00 per hour (4 hours with 100 people) |
| Second Facility Attendant                          | \$37.00 per hour                           |
| Special Event: Vendor/Concession                   |  |
| Non-Profit Resident                                | \$115.00 per event                         |
| Business / Private Resident                        | \$128.00 per event                         |
| Business / Private / Non-Profit Non-Resident       | \$140.00 per event                         |
| Digital Banner Permit                              |  |
| E-Banner   | \$64.00 per application                    |
| Senior Center: Outdoor Picnic Area                 |  |
| Application Fee                                    | \$51.00 per application                    |
| Non-Profit Resident                                | \$50.00 per hour                           |
| Business / Private Resident                        | \$56.00 per hour                           |
| Business / Private / Non-Profit Non-Resident       | \$61.00 per hour                           |
| Council Chamber Rental:                            |  |
| Application Fee                                    | \$51.00 per application                    |
| Non-Profit Resident                                | \$63.00 per hour                           |
| Business / Private Resident                        | \$69.00 per hour                           |
| Business / Private / Non-Profit Non-Resident       | \$76.00 per hour                           |
| Use Permit   |  |
| New Minor / Major Event Application Fee            | \$265.00 per application                   |
| Minor Special Event Permit Fee                     | \$1,552.00 per application                 |
| Major Special Event Permit Fee                     | \$4,726.00 per application                 |

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| Service/Activity Category & Description | Fee |
|---|-----|
|---|-----|

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Cost Recovery for Professional Consulting Services, Including Town Attorney Services

For any activity requiring professional consulting services, including Town Attorney services, the applicant shall reimburse the Town for actual costs incurred to employ professional consulting services. The Department Director shall determine the appropriate deposit to be submitted by the applicant for recovery of professional consulting services.

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General Services

For services requested of Town staff for which no fee is listed in this Master Fee Schedule, the Director of the department whose services are requested shall determine the appropriate fee, based on the following hourly rates for staff time involved in the service or activity:

|                                  |                    |
|----------------------------------|--------------------|
| Parks and Recreation Department: | █ \$65.00 per hour |
|----------------------------------|--------------------|

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| Service/Activity Category & Description | Fee |
|---|-----|
|---|-----|

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All Recreation Programs

Fees imposed for recreational programs provided by the Town shall be set at the discretion of the Parks & Recreation Director, not to exceed the cost of the individual programs.

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General Services

For services requested of Town staff for which no fee is listed in this Master Fee Schedule, the Director of the department whose services are requested shall determine the appropriate fee, based on the following hourly rates for staff time involved in the service or activity:

|                                  |                    |
|----------------------------------|--------------------|
| Parks and Recreation Department: | ■ \$65.00 per hour |
|----------------------------------|--------------------|

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| Service/Activity Category & Description | Fee |
|---|-----|
|---|-----|

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General Services

For services requested of Town staff for which no fee is listed in this Master Fee Schedule, the Director or Directors of the department or departments whose services are requested shall determine the appropriate fee, based on the following hourly rates for staff time involved in the service or activity:

|                                     |                   |
|-------------------------------------|-------------------|
| Town Manager's Office:              | \$90.00 per hour  |
| Administrative Services Department: | \$90.00 per hour  |
| Police Department:                  | \$187.00 per hour |
| Community Development Department:   | \$104.00 per hour |
| Public Works Department:            | \$119.00 per hour |
| Parks & Recreation Department:      | \$65.00 per hour  |



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