



## PUBLIC NOTICE

### Applicants Sought for Expiring Terms and on Town Commissions

The Town of Windsor is seeking applicants to fill expiring terms on each of the following Town Commissions. Appointed seats will serve either a two-year or four-year term.

- Parks and Recreation Commission (5 Seats)
- Planning Commission (4 Seats)
- Public Art Advisory Commission (4 Seats)
- Senior Citizen Advisory Commission (8 Seats)

Applications may be submitted using the online form or by printing out the application and submitting it via email, mail or personally delivering it to Town Hall. To print out an application or submit online, please visit: <https://www.townofwindsor.com/76/Commission-Application-Form>.

All applicants must be at least 18 years of age and reside within the Town limits, unless otherwise indicated. Completed applications for these vacancies must be submitted to the Town Clerk's office no later than **6:00 p.m., on Monday, December 19, 2022**, via online submission, emailed to [townclerk@townofwindsor.com](mailto:townclerk@townofwindsor.com) or mailed to Town Hall, 9291 Old Redwood Highway, Building 400, Windsor, CA 95492. If you have any questions regarding this application, please call (707) 838-5315.

#### PARKS & RECREATION COMMISSION

The **Parks and Recreation Commission** serves in an advisory capacity to the Town Council and the Parks and Recreation Director to support the Parks and Recreation Department in "Creating Community through People, Parks and Programs." Responsibilities include being available to the Town Council to research and recommend policy alternatives pertaining to the Town's Parks and Recreation policies; and to be available to staff to assist as volunteers in implementing the Town's Parks and Recreation Department budget goals. The Parks and Recreation Commission meet on the **second Wednesday of each month at 6:00 p.m.**, normally in the Windsor Civic Center Council Chambers, 9291 Old Redwood Highway, Building 400, Windsor, CA. For more information, contact the Parks and Recreation Department at (707) 838-1260.

#### PLANNING COMMISSION

The **Planning Commission** fulfills duties prescribed under State law and consistent with policies established by the Town Council. Some of those duties include acting on general planning and zoning related matters, perform design review functions, and serving in an advisory capacity to the Town Council with regard to issues related to the General Plan, Specific Plans, and other land use matters. Planning Commissioners also have an obligation to attend Planning Commission meetings on the **second and fourth Tuesdays of the month at 5:30 p.m.**, normally in the Windsor Civic Center Council Chambers, 9291 Old Redwood Highway, Building 400, Windsor, CA. For more information, contact Community Development Director Patrick Streeter at (707) 838-5313.

### **PUBLIC ART ADVISORY COMMISSION**

The **Public Art Advisory Commission** serves in an advisory capacity to the Town Council and the Parks and Recreation Director, or their designee, to support the Town by establishing Windsor as an art destination that raises the potential for education, innovation, collaborative community engagement and cultural exploration. To be eligible for appointment to the Commission, members shall be residents of Sonoma County, and are preferred to be residents of the Town; Youth Commissioners must have a junior (11<sup>th</sup> grade) or senior (12<sup>th</sup> grade) status. Youth seats will be appointed by Council majority vote, will hold a non-voting status with an “input only” capacity, and will serve a one-year term commencing in June. The Public Art Advisory Commission **meets the fourth Wednesday of the month at 4:30 p.m.**, normally in the Windsor Civic Center Council Chambers, 9291 Old Redwood Highway, Building 400, Windsor, CA. For more information, contact Parks and Facilities Manager Olivia Lemen at (707) 838-5383.

### **SENIOR CITIZEN ADVISORY COMMISSION**

The **Senior Citizen Advisory Commission** serves in an advisory capacity to the Town Council to support the recreation programs and services offered to senior citizens and persons with disabilities. Commissioners must be comprised of Senior Citizens, as defined by Town Council as permitted in the Agreement and CC&R’s, as a person aged 50 or older, and their guests, their spouses, their co-habitants, or persons aged 45 or older who are providing primary physical or economic support for such person. The Senior Citizen Advisory Commission meets **quarterly on the fourth Tuesday of the months of January, April, July and October at 2:00 p.m.**, in the Windsor Civic Center, Council Chambers, 9291 Old Redwood Highway, Building 400, Windsor, CA. For more information, contact Windsor Senior Recreation Center, Recreation Program Supervisor Erin Stroud at (707) 838-1252.

Additional information regarding the composition, qualifications, duties and meetings for this commission can be accessed on the Town’s Committees and Commissions website page: <http://www.townofwindsor.com/64/Committees-and-Commissions>.

**IRENE CAMACHO-WERBY  
TOWN CLERK**

Date: November 21, 2022